

MATATIELE LOCAL MUNICIPALITY



2018/2019 Annual Performance Report (APR)

1. Forward by the Mayor

It gives me great pleasure to present the 2018/2019 Annual Performance Report which is a detailed account of the Municipal performance for the financial year. The report is in line with the requirements of the Municipal Finance Management Act, 56 of 2003 and other relevant pieces of legislation that dictate transparency and accountability in the execution of the Municipal mandate.

The past year was largely characterized by **community protests** with negative effects on the Municipal capacity to do service delivery. It is unfortunate that these conditions were beyond the control of the Municipality.

Our Municipality also acknowledges the significant role played by the Expanded Public Works Programme (EPWP) which serves as a fundamental tool to alleviate poverty and unemployment. **418** job opportunities were created through the Expanded Public Works Programme (EPWP), twenty-nine (28) more than planned.

During the Financial Year (FY), 2018/2019 (1 July 2018 to 30 June 2019) the Matatiele Local Municipality (MLM) focussed on Service Delivery under the Key Performance Area (KPA's), **Basic Service Delivery and Local Economic Development (LED)**, on projects that would improve the lives of the residents of Matatiele.

It is the desire of the MLM to live up to its Vision and Mission and the 2019/2020 financial year been the second last year for the realization of the current vision will be directed towards the auditing and evaluation of the targets and the goals that were achieved and ensuring that corrective measures are employed before the end of the five (5) year term of the current Council.

Cllr. M.M. Mbedla
Honourable Mayor

2. Forward by the Municipal Manager (MM)

Matatiele Local Municipality's (MLM) **Annual Performance Report (APR)** was developed in terms of the provisions of Section 121 of the Municipal Finance Management Act (MFMA), 56 of 2003 together with Section 46 of the Local Government Municipal Systems Act (MSA), 32 of 2000 and other relevant legislative requirements. The Annual Report articulates the results achieved against the set objectives as embedded in the 2018/2019 **Service Delivery, Budget and Implementation Plan (SDBIP)**.

The Annual Performance Report serves as a yardstick to measure progress made with regards to the implementation of the 2018/2019 SDBIP. It is a culmination of quarterly reports against the predetermined objectives as set out in the Municipal SDBIP. The 2018/2019 Annual Performance Report reflects on the Municipality's performance and achievements. A total of 91 targets as per the approved Revised 2018/2019 SDBIP were set.

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The 2018/2019 financial year was both challenging and exciting as the Municipality strived to achieve the imperatives of the Integrated Development Plan. **The Municipality has endeavoured tirelessly in focusing on delivering the mandate even in the midst of increasing external and internal challenges**

The 2018/2019 financial year was particularly a challenging one due to the resignations of both the General Manager Infrastructure and Chief Financial Officer. As at the end of the financial year these positions were still vacant.

Despite the mentioned challenges, our commitment to the people of Matatiele remains unshaken and we will protect the Municipals' key priority programmes as far as possible despite the fiscal constraints we are facing. During the year the 2018/2019 SDBIP was revised and the number of targets were strategically set from 275 to 91. Indicators that are operational in nature were reported on at monthly at management meetings.

The MLM was able to successfully achieve and provide the following:

KPA: Basic Service Delivery

1. **11966** registered indigent beneficiaries were provided with free basic services such as Electricity (alternative energy), Refuse, Rates Rebate, Non-Grid solar energy during the 2018/2019. That is **7515** more than planned.
2. Maintained municipal infrastructure and public amenities: swimming pool, Municipal Public Toilets in Market Square and Taxi Rank, sports fields and community halls.
3. **2008** households were connected with electricity in **wards** 03,04, 05, 09, 13, 14, 18, 26.
4. 19,6km of gravel access roads construction completed in wards **18, 21, 22**; and
5. Matatiele CBD Internal Streets (Ward 19) not completed.

KPA: Local Economic Development (LED)

1. 418 job opportunities were created through the Expanded Public Works Programme (EPWP);
2. 4 tourism destination marking events were supported with funding to the value of R550,000.00 and
3. 5 SMMEs were supported with goods and services to support their projects.

Other four **Key Performance Areas** (KPA's) being Municipal Institutional Development and Transformation, Municipal Financial Viability and Management, Good Governance and Public Participation and Spatial Rationale have been reported as part of the Annual Performance Report.

The municipality's performance was affected by both external and internal factors resulting in some targets not been met. The municipality has recognised all the shortfalls and going forward an effort will be made to correct these.

Dr. D.C.T. Nakin
Municipal Manager

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3. Background

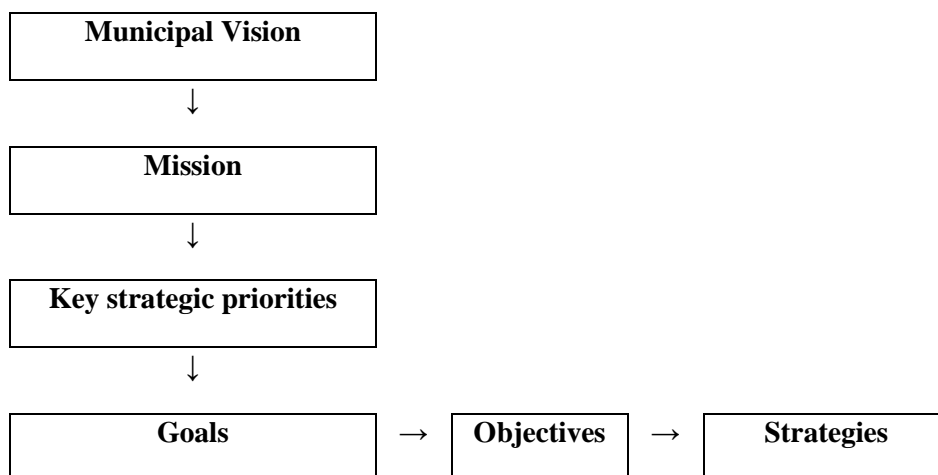
The Municipal Systems Act No. 32 of 2000, Section 46, stipulates that the Accounting Officer of a Municipality must after the end of each year, compile the Annual Performance Report and Annual Financial Statements which forms part of the Annual Report. The Municipal Finance Management Act (MFMA) N0. 56 of 2003 (Chapter 12 Section 121) further stipulates that the Municipal Manager must within six (6) months after the end of Financial Year present the Annual Report. The Mayor within seven (7) months after the end of the Financial Year must table the Annual Report to Council for adoption.

The Department of Provincial and Local Government defines PMS as a strategic approach to management which equips leaders, managers, employees and stakeholders at different levels to regularly plan, monitor, measure and review the performance of the municipality in terms of the targets that are set out in the 2018/2019 Service Delivery Budget and Implementation Plan (SDBIP).

The S46 Annual Performance Report assesses and ensures that the performance targets that were set out in the SDBIP for the entire financial year are actually achieved.

REVISION OF THE INTEGRATED DEVELOPMENT PLAN (IDP) OBJECTIVES

The strategic direction followed to achieve the council vision for the 5-year period (2017/2018 – 2021/2022) has been outlined in the in the following manner:



The 5-year IDP (2017/2022) document was adopted by council in May 2017 as per Council Resolution No. **CR 156/29/05/2017** with:

- 6 key strategic priorities
- 14 goals, and
- 98 objectives

The IDP is reviewed annually in terms of **Section 34** of the Local Government Municipal Systems ACT, no.32 of 2000. In the process of developing the 1st IDP review, that is, the 2018/2019 IDP review, it became evident that some of the goals and objectives set needed to be revised due to the following reasons:

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- Many of the objectives can be achieved within a time- frame of 1-year,
- As per the comments received during the IDP assessments;
- Certain objectives were not SMART;
- The number of goals (14) and objectives, being (98) are too many and thus, it would not be realistic to achieve within the set time frame.

Based on the reasons above; the goals identified have therefore been revised to ten (10) and the objectives revised to twenty (26).

The 2018/2019 IDP review was then adopted by council in May 2018 a per Council Resolution (CR) Number, **CR355/29/05/2018** with:

- 6 key strategic priorities
- 10 goals, and
- 26 objectives

These objectives will thus be implement for the current period from 2018/19 – 2021/2022.

Council on 29 May 2018 as per Council Resolutino Number, CR 355/29/05/2018, council adopted the THE 2018/2019 DRAFT INTEGRATED DEVELOPMENT PLAN (IDP) REVIEW

ITEM 3.1.2 of this document reads: 5-Year Targets And Indicators - *The key performance measures included in the Integrated Development Plan (IDP) of 2018/2019 constitute the Municipal Scorecard for 2018/2019 For Basic Service Delivery and Local Economic Development (LED) as follows:*

KPA: Basic Service Delivery

	TARGETS	INDICATORS	PERFORMANCE AS AT 30 JUNE 2019
1.	Provide support 10,000 indigent households within the municipality by 2022	Number of indigent households receiving indigent support serves	11966 registered indigent beneficiaries were provided with free basic services such as Electricity (alternative energy), Refuse, Rates Rebate, Non-Grid solar energy during the 2018/2019.
2.	Upgrade 25km of gravel roads to tar by 2022	km of new tar roads	19,6km of gravel access roads construction completed by 30 June 2019, this does not include tarring
3.	Construct 125km of new access roads by 2022	Number of kms of gravel access	19,6km of gravel access roads construction completed by 30

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			roads constructed by set date	June 2019, this does not include tarring
4.	10,000 households connections by 2022	electricity	Number of households connected	<p>2008 households were connected with access to a basic level of electricity in wards 03,04, 05, 09, 13, 14, 18, 26 by 30 June 2019</p> <p>207 households connected in Chibini A-E) completed on the 30 September 2017</p> <p><u>7870 households still to be connected by 2022</u></p>
5.	Construct 5 sport facilities by 2022		Number of sport facilities	<p>Stage 6 (85%) completion of Matatiele and Cedarville Sport Centers NOT DONE by 30 June 2019. However, for <u>Cedarville Sport Center</u>: Fencing is 100% complete, Construction of storm water drainage is at 40% complete. Construction of change rooms is at 40% complete. For <u>Matatiele Sport Center</u>: Importing of G7 Material and construction of Layer works, fencing is at 60% completion.</p>
6.	Maintenance of access roads and public facilities by 2022		Roads and public facilities maintained	14,2km of Internal Streets, Matatiele CBD and Mountain view NOT completed by 30 June 2019.

KPA: Local Economic Development (LED)

	TARGETS	INDICATORS	PERFORMANCE AS AT 30 JUNE 2019
1.	Provide 2000 job opportunities through EPWP by 2022	Number of opportunities provided	418 Job Opportunities created by 30 June 2019.

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2.	Provide training programmes to 300 SMME'S BY 2022	Number of trainings Provided	26 SMMEs were trained in <u>Poultry Management</u> from 4 to 7 December 2017 and the second training of 26 SMMEs in <u>Sewing</u> took place from 13 to 16 March 2018. <u>248 SMMEs still need to be trained by 2022.</u> Three (3) SMMEs will have received funding support by 31 December 2019 as there is budget set aside for 2019/2020 financial year to increase the number of SMMEs supported with funding for inventory. <u>47 SMMEs still need to be assisted by 2022.</u>
3.	Assist 50 SMME's and cooperatives with Funding by 2022	Number of SMME's and cooperatives provided with funding	Stage 9 (100%) completion certificate issued for the Fresh Produce Market by 09 February 2018.
4.	Construction of a fresh produce market facility by 2019	Complete Fresh produce market facility	The Contractor will be only be appointed by 31 December 2019 for the construction of 1 silo.
5.	Construction of 2 silo facilities by 2021	Number of complete silo facilities	950 deserving indigent households were supplied with seeds and seedlings for household gardens on 14 December 2017 and on 16 April 2018, a total number of 1,050
6.	Support 5000 households with seeds and seedlings by 2022	Number of households provided with seeds and seedlings	

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			(One thousand, one hundred and fifty) households were supplied with the following seedlings: Cabbage, 10,000 Seedlings (Ten thousand), Spinach, 10,000 Seedlings, Green Pepper, 10,000 Seedlings, Carrot were procured seed for seedbed. <i>Support OF 4050 households with seeds and seedlings by STILL needs to be done by 2022.</i>
7.	Refurbishing of Mountain lake chalets by 2020	Renovated chalets	None performance during 2018/2019 due to delays in drawing and bill of quantities. Four (4) tourism destination Marketing events supported as follows:
8.	Market Matatiele as a destination of Choice through support of local events and initiatives by 2022.	Annual tourism event and initiatives held	Matat fees, Mehlooding heritage, Ced-Matat Marathon and Uzusithwale music Festival with supported by funding to the value of R550,000.00.
9.	Construction of poultry abattoir by 2022.	Completed abattoir facility	Project not yet started in 2018/2019.

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REVISION OF THE SERVICE DELIVERY, BUDGET & IMPLEMENTATION PLAN (SDBIP)

All efforts were put in place by Management and staff to successfully achieve the ninety-one (91) targets set in terms of the Revised 2018/2019 Service Delivery, Budget and Implementation Plan (**SDBIP**) as approved by Council on 27 February 2019 as per Council Resolution Number, **CR615/27/02/2019**.

This was done to try and address the issue of performance and the unrealistic number of targets set for the 2018/2019 financial year which were two hundred and seventy-five (**275**) but were revised during the mid-year and reduced to 91 and are made up as follows:

PER KPA

1.	Basic Service Delivery and Infrastructure	23
2.	Municipal Institutional Development and Transformation	11
3.	Local Economic Development	4
4.	Municipal Financial Viability and Management	23
5.	Good Governance and Public Participation	27
6.	Spatial Rationale	3
TOTAL		91

“KPIs should be between 6 and 8” this is in terms of one of the recommendations arising from the SALGA Seminar held on 11 to 12 February 2019 under the discussion: Extracting Value and Consolidating Learning from the Seminar Experience by **Dr Zwelinzima Ndevu: Academic Head - Stellenbosch University Public School of Leadership.**

This is an indication that MLM is moving in the right direction in terms of the number of KPIs per unit.

The one-hundred and eighty-four (184) **operational** targets that were removed were reported on, on a monthly basis under Section B of the Management Team Meeting (**MTM**).

During the first quarter of 2018/2019 the town of Matatiele faced many disruptive protests bringing the town to a close and interrupting workflow.

Protestors also claimed that the MLM was not giving work to local Small Medium Micro Enterprises (SMMEs) and stopped appointed service providers from performing their tasks.

In order to ensure that proper procedures are in place the following documents were approved by Council in May 2019 as per Project no. 88 of the SDBIP.

Five (5) BYLWAS, Twelve (12) TORs, One hundred and seven (107) policies, Ten (10) Plans, Four (4) Framework, Three (3) Charters and fourth-nine (49) Standard Operating Procedures were adopted by the council on 30th MAY 2019.

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4. Summary

The Annual Performance Report includes Key Performance Areas which forms part of the IDP 2018/2019. These Key Performance Areas have been included in the Municipal SDBIP for the 2018/2019 financial year.

It also presents the year-end performance results for 2018/2019. The report is accumulative with comparative statistical information which indicates the municipal performance projections and the actual performance achieved with a broader narrative that explains the underlying factors which affect performance of:

1. Basic Service Delivery and Infrastructure Development
2. Municipal Institutional Transformation and Development
3. Local Economic Development
4. Municipal Financial Viability and Management
5. Good Governance and Public Participation
6. Spatial Rationale

In the Revised SDBIP (2018/19), the Municipality resolved to focus on key tangible deliverables that produce impeccable results. Therefore, it meant that the number of indicators and targets had to be reduced drastically in each KPA so that the SDBIP reports become more focused and strategic. It is against this background that the actual performance for the year under review decreased comparatively (64% for 2018/2019 and 76,7% in 2017/2018). Put differently, actual percentage decreased but actual tangible and measurable results vehemently increased during the period under review.

Only 33 of the targets were not fully achieved in the year under review and therefore some were rolled over to the 2019/2020 financial year.

4.1 Performance Achievements

The MLM achieved fifty-eight (58) out of the ninety-one (91) targets set that translates to a percentage of 64% the archived targets.

In terms of the two main KPA the achievements were as follows:

	Key Performance Area (KAP)	Financial Year	Number of KPIs on Redevised SDBIP	NUMBER of targets achieved	Number of targets NOT ACHIEVED	Percentage of Performance (%)
1	Basic Service Delivery and Infrastructure	2016/2017	75	55	20	73%
		2017/2018	96	59	37	61%
		2018/2019	23	8	15	35%
2	Local Economic Development	2016/2017	18	16	2	89%
		2017/2018	26	23	3	88%
		2018/2019	4	2	2	82%

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4.2 Challenges

The following challenges were faced by MLM during the 2018/2019 FY:

- Community Protest during the first quarter
- Appointed service providers not having the skill necessary to complete the bid awarded to them and in the time frame specified
- Resignation of both the General Manager Infrastructure and Chief Financial Officer (CFO)

4.3 Measures taken to improve performance

Consequence Management was previously formally not implemented at MLM, however in May 2019 Council adopted a PMS Policy (a generic policy from COGTA {Department of Cooperative Gov. and Traditional Affairs} for the Eastern Cape Province) and in terms of Section 15 of the PMS policy on Managing Poor Performance the policy must be implemented during 2019/2020 for Managers who have not their targets set.

Non-tolerance of Supply Chain Management (SCM) reasons will be tolerated as the Procurement Plan for goods/bids exceeding R200,000 is adopted before the beginning of the financial year and Managers should have planned accordingly.

The MLM does not have a Scorecard but the approved IDP that covers the six (6) National Key, Strategic objectives, wards to be affected, projects, baselines, outputs, unit of measure, annual target, quarterly targets, responsible departments and financial implications.

The MM, Section 56 managers, Middle Manager and staff on Task Grade 5 to 14 all have signed employment contracts in place.

The MM, Section 56 managers and Middle Managers have a 5-year cycle that is inclusive of the 2018/2019 FY.

Performance Assessments are conducted for all mentioned above in terms of the approved Year Planner of the MLM.

There were 184 employees under Individual Performance Management System (IPMS) during 2018/2019 financial year and 116 were assessed during mid-term and only 68 were not assessed. The 2018/2019 Mid-term performance reviews for employees on TG 14 – 05 were scheduled between 18 February and 25 April 2019.

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Overall performance dashboard information

2018/2019

Department	No Of Targets Planned	Targets Achieved	Targets Not Achieved	Performance %
KPA 1 Basic Service Delivery	23	8	15	35%
KPA 2 Municipal Institutional Development & Transformation	11	9	2	82%
KPA 3 Local Economic Development	4	2	2	50%
KPA 4 Municipal Financial Viability and Management	23	21	2	91%
KPA 5 Good Governance & Public Participation	27	18	9	67%
KPA65 Spatial Rationale	3	0	3	0%
TOTAL	91	58	33	64%

2017/2018

Department	No Of Targets Planned	Targets Achieved	Targets Not Achieved	Performance %
Basic service delivery and infrastructure	96	59	37	61%
Municipal Institution Development and Transformation	41	36	5	87%
Local Economic Development	26	23	3	88%
Municipal Financial Viability	51	48	3	94%
Good Governance and Public Participation	151	116	35	77%
Spatial	9	4	5	44%
Total	374	286	88	76,7%

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2016/2017

Department	No Of Targets Planned	Targets Achieved	Targets Not Achieved	Performance %
KPA 1 Basic Service Delivery	75	55	20	73%
KPA 2 Municipal Institutional Development & Transformation	42	37	5	86%
KPA 3 Local Economic Development	18	16	2	89%
KPA 4 Municipal Financial Viability and Management	41	34	7	83%
KPA 5 Good Governance & Public Participation	88	74	14	84%
KPA65 Spatial Rationale	10	6	4	60%
TOTAL	274	222	52	81%

5. Performance Management Processes

Council has approved a Year Planner where the sittings of all meetings are indicated for better planning.

Monthly Management Team Meetings (MTM) are held where managers' report monthly and quarterly on the performance progress regarding the approved SDBIP, Risk Register, Operational Matters and performance of service providers.

Quarterly Performance Reports are then submitted first to the MTM, secondly to the Standing Committee (STANCO). In these sessions management would deliberate on actual levels of performance. In an event that a desired level of performance is not achieved, reasons for non-achievements and measures to improve performance in the ensuing quarters would also be discussed and eventually form part of a report.

After the sitting of STANCO and thirdly the performance reports would be submitted to the Executive Committee (EXCO) and finally to Council for approval.

With effective from 1 February 2019 all reporting had to be done manually as the contract with the service provider for the Electronic Performance Management System (PMS) came to end on 31 January 2019.

An Audit Committee (AC) was appointed in October 2016, as per Council Resolution (CR) CR52/28/10/16. In terms of their responsibilities as per the 2017/2018 Audit Committee Charter as adopted by Council on 28 Jan. 2018 for the 2017/2018 Financial year (FY), their responsibility is Performance Management (item no. 7 of the Charter). Due to the size of MLM there was no need to appointed another committee to do performance the duties.

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As agreed on 15 May 2019 COGTA was submitted with the **2017/2018 ANNUAL REPORT OF MATATIELE LOCAL MUNICIPALITY**

SECTION 72 REPORT

The 2018/2019 Mid-year report was adopted by Council as per **CR 595/29/01/2019**. One-hundred and forty-three (143) of the two hundred and thirty-three (233) targets set for Quarter 1 and Quarter 2 of 2018/2019 were achieved.

This was the overall achievement:

KPA	DEPARTMENT	Number of Targets set for the Quarter	Actual performance against set objectives and targets		Percentage of achievement
			Number of achieved targets	Number of Non-Achieved targets	
KPA 1: BASIC SERVICE DELIVERY AND INFRASTRUCTURE	Office of the Municipal Manager (OMM)	0	N/A	N/A	N/A
	Budget and Treasury Office (BTO)	1	1	0	100
	Community Services (CS)	21	15	6	71
	Corporate Services (CRS)	3	2	1	67
	Economic Development & Planning (EDP)	0	N/A	N/A	N/A
	Infrastructure Services (IS)	42	24	18	57
KPA 2: MUNICIPAL INSTITUTION DEVELOPMENT AND TRANSFORMATION	OMM	0	N/A	N/A	N/A
	BTO	4	1	3	25
	CS	3	0	0	0
	CRS	20	13	7	65
	EDP	0	N/A	N/A	N/A
	IS	2	1	1	50
KPA 3: LOCAL ECONOMIC DEVELOPMENT	OMM	0	N/A	N/A	N/A
	BTO	2	2	0	100
	CS	2	1	1	50
	CRS	0	N/A	N/A	N/A
	EDP	12	8	4	67
	IS	2	1	1	50
KPA 4: MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT	OMM	4	2	2	50
	BTO	31	20	11	65
	CS	0	N/A	N/A	N/A
	CRS	0	N/A	N/A	N/A
	EDP	0	N/A	N/A	N/A

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	IS	0	N/A	N/A	N/A
KPA 5: GOOD GOVERNANCE AND PUBLIC PARTICIPATION	OMM	38	29	9	76
	BTO	0	N/A	N/A	N/A
	CS	5	2	3	40
	CRS	19	9	10	47
	EDP	10	5	5	50
	IS	6	5	1	83
KPA 6: SPATIAL RATIONALE	OMM	0	N/A	N/A	N/A
	BTO	0	N/A	N/A	N/A
	CS	0	N/A	N/A	N/A
	CRS	0	N/A	N/A	N/A
	EDP	6	2	4	33
	IS	0	N/A	N/A	N/A
OVERALL MUNICIPAL PERFORMANCE		233	143	90	61

The Audit Action Plan of 2017/2018 had total finding of 77 findings, 28 were resolved, 34 are in progress and 15 are unresolved.

6. Performance and Supporting Information

The performance reporting of the municipality is done in line with the 6 national KPA's and is the focus of the MSA Section 46 requirements and therefore reflects the performance of the municipality for the financial year.

In terms of item 3.1.2 5-Year Targets And Indicators of the IDP document, 6 (six) targets were set for Basic Service Delivery to be met by 2022. Eight (8) targets were set for Local Economic Development (LED) and one (1) *Construction of a fresh produce market facility* to be completed by 2019.

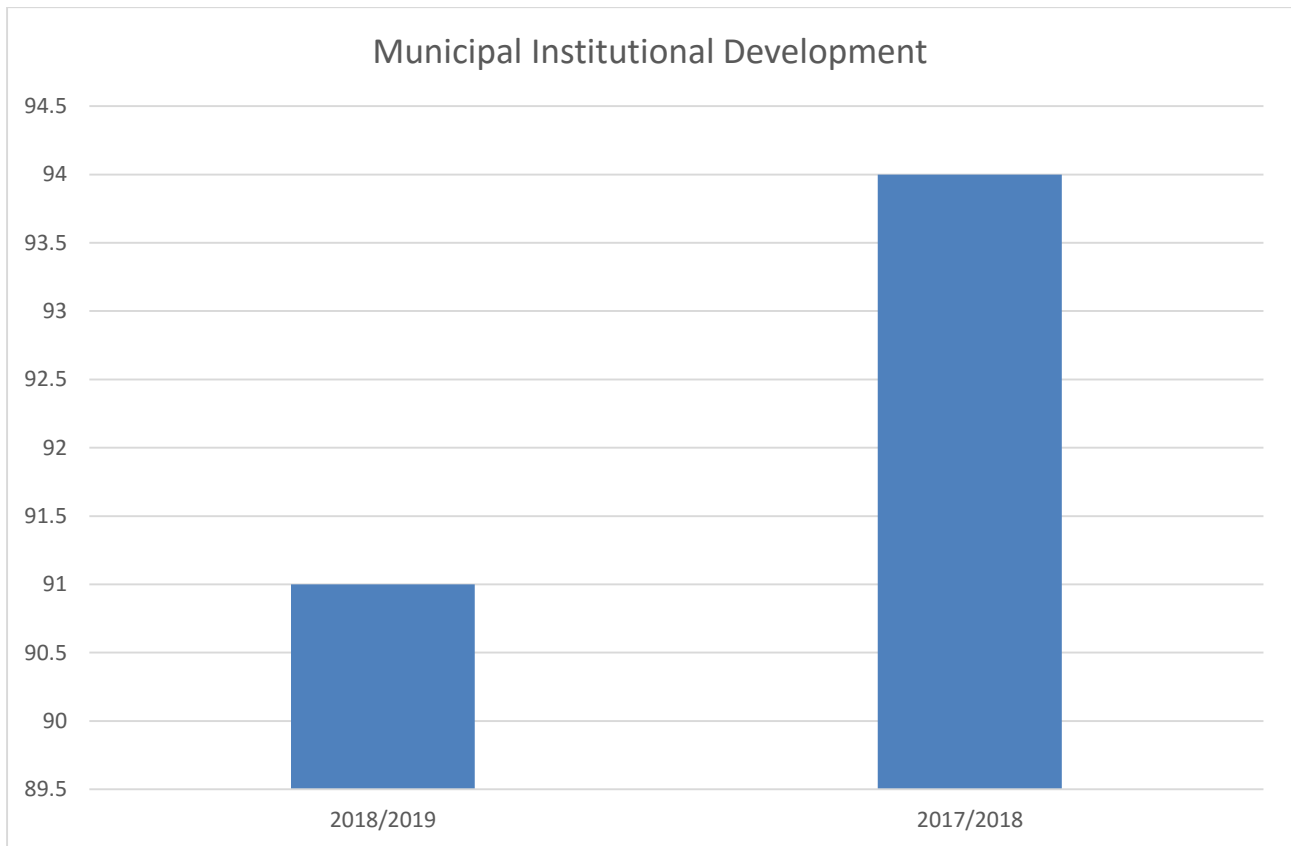
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6.1. Municipal Institutional Development and Transformation

- The overall score for the KPA is 82 % for 2018/2019, down by 5% from 2017/2018.



6.1.1. *Performance Highlights for 2018/2019*

The Municipal Institutional Development and Transformation Key Performance Area is performed by all five (5) municipal departments with different Key Performance Indicators (KPIs) as set out in the Service Delivery Budget Implementation (SDBIP) for 2018/2019 Financial Period. Corporate Services department had 8 KPIs linked to municipal strategic objectives and goals. These KPIs are set to achieve strategic objectives and municipal goals as determined in the Integrated Development Plan (IDP). Corporate Services had 8 KPIs in the KPA of which 8 KPIs were achieved which translate to 100% performance. This means that overall performance of the department in this KPA is 100% for 2018/19 financial year. Table 5.1 below illustrate departmental performance analysis for the KPA.

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Table: 5.1

KPA2: Municipal Institutional Development and Transformation	Department	Number of Targets set of the year	Actual Performance		%
			Achieved	Not Achieved	
	Corporate Services	8	8	0	100%

6.1.2. Challenges

6.1.2.1. Change Management

Due to the continuous reforms in the sector, the council needs to design a clear framework on change management to prepare the organisation for dynamic and ever changing local government environment.

6.1.2.2 Local Labour Forum

There is need for council to continuously train its structures including Local Labour Forum for effective execution of duties. LLF should be given its space to perform its functions while support structures are provided and its decisions should be respected. It is undisputable that there are signs of trust deficiency between the employer and employee component and it is the responsibility of both parties to develop a recovery plan. The employer is better placed to reach out to all stakeholders and advance engagements with a view to consolidate healthy relations.

6.1.2.3 Staff Establishment

The council has taken a step to redesign its structure from a mixed method to service delivery oriented structure. It shall be noted that the municipality has not met the required ration for service delivery oriented structure, which means support functions staff are still more that core functions staff. Council has to be mindful of this challenge during staff establishment reviews.

6.1.3. Measures Taken to improve Performance

The Corporate Services Standing Committee (STANCO) will be strengthened through training and workshops in the following year in order to familiarize the committee with their roles and responsibilities as per the committee's terms of reference.

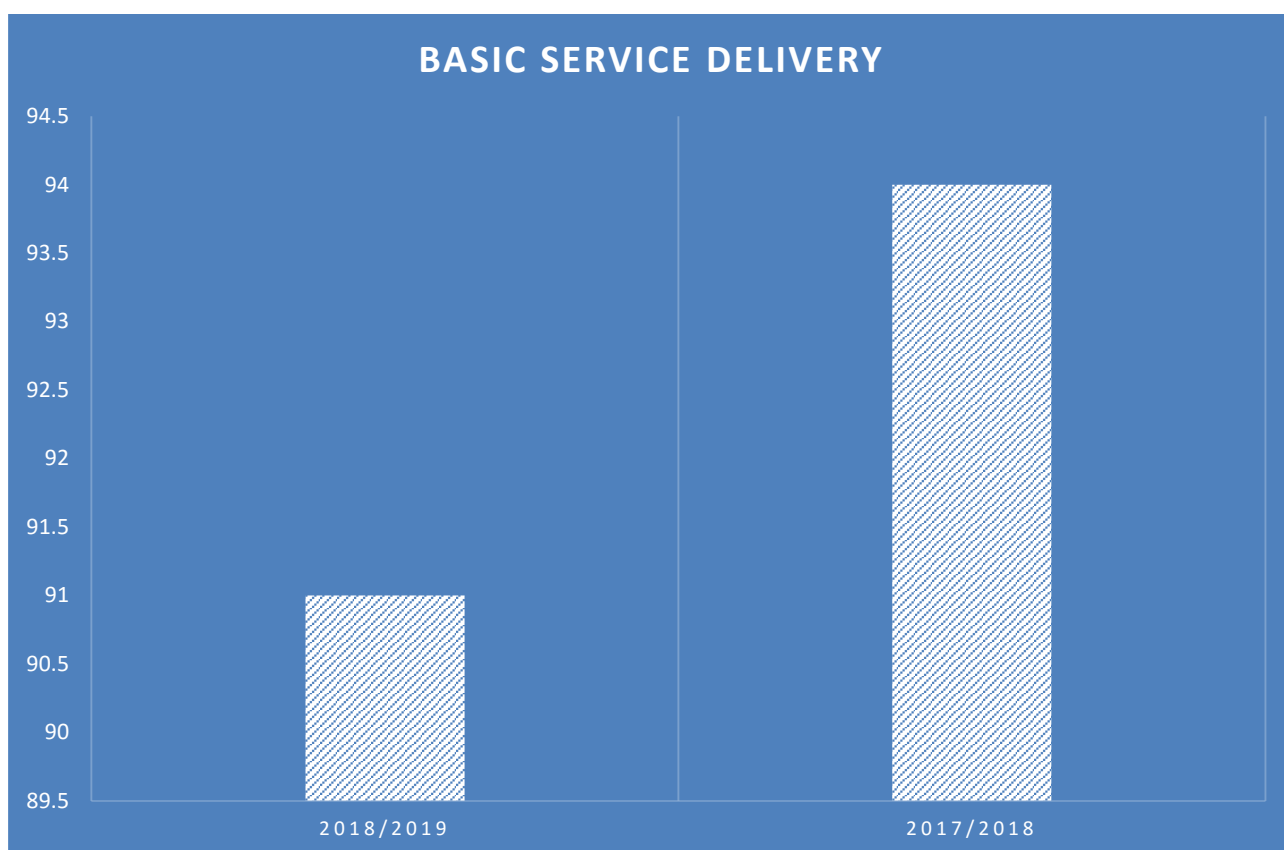
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6.2. Basic Service Delivery

- The overall score for the KPA is 35 % for 2018/2019, down by 26% from 2017/2018.



6.2.1. *Performance Highlights for 2018/2019*

The Basic Service Delivery and Infrastructure Development performance is made up of Infrastructure Services and Community Services annual performance. The overall score for the KPA is 35% for 2018/2019 compared to 61% of the actual achievements for the previous financial year. Many infrastructure projects were **not** finalised as per the scheduled timelines but **19,6km** of gravel access roads construction completed by 30 June 2019 in wards **18, 21, 22**.

6.2.2. *Challenges*

Currently the Municipality has a huge infrastructure project back log. This emanates from projects that were not completed during the 2018/2019 financial year; this becomes problematic since these projects need to compete with those of the ensuing years within the Municipal limited resources. Budget constraints to fast track implementation of other projects affect service delivery projections in the Municipality.

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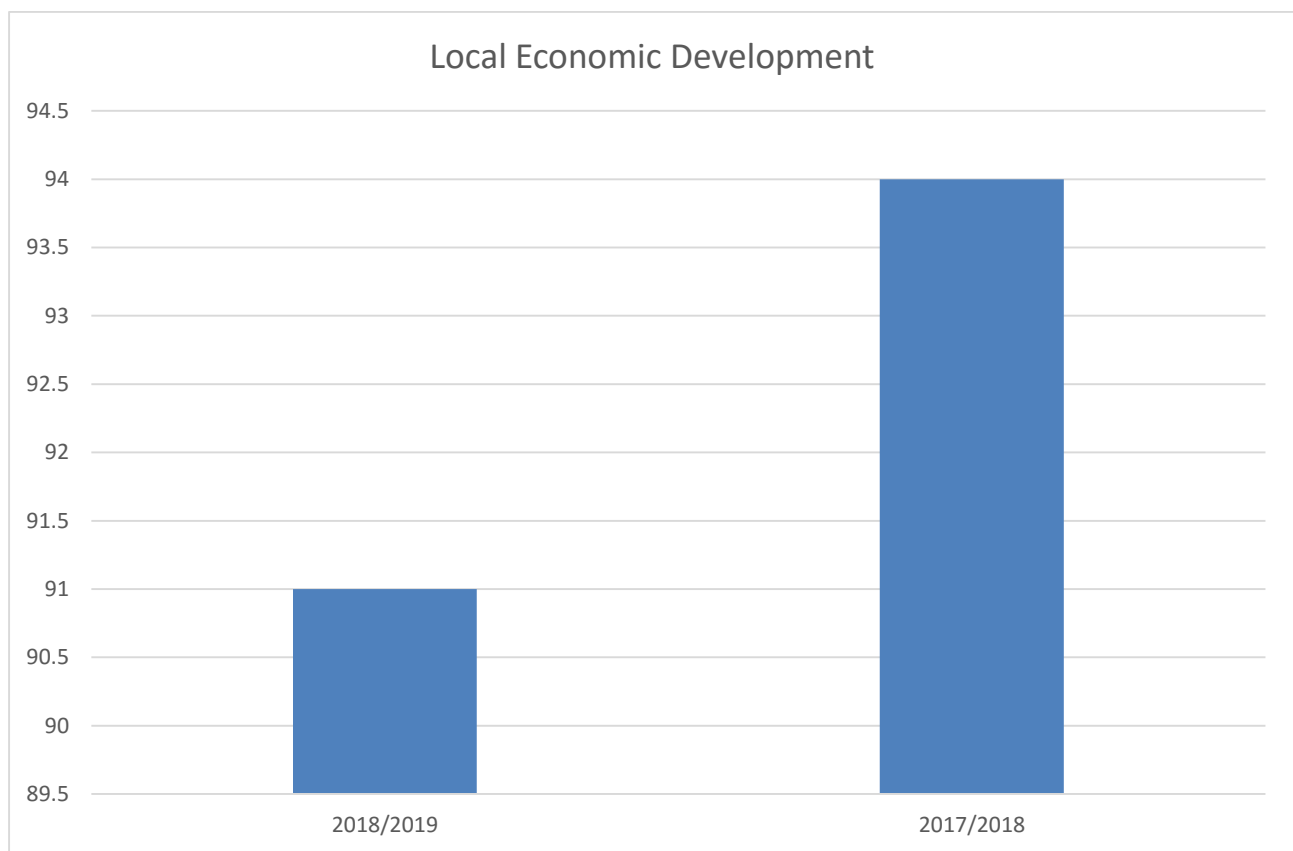
2018/2019 Annual Performance Report (APR)

6.2.3. Measures Taken to improve Performance 16,6

Engagements are already afoot with Eskom to ensure that the backlog of about **627** households is prioritized for the 2019/2020 financial year.

6.3. Local Economic Development

- The overall score for the KPA is **50 %** for 2018/2019, down by **38%** from 2017/2018.



6.3.1. Performance Highlights for 2018/2019

There has been significant decrease in terms of performance during the year. In the last financial year, the overall achievement was at 88% as opposed to 50% achieved during the period under review.

6.3.2. Challenges

The LED section still requires more effort in ensuring proper coordination and planning on the implementation of Expanded Public Works Programs (EPWP) and marketing Matatiele as a tourism destination.

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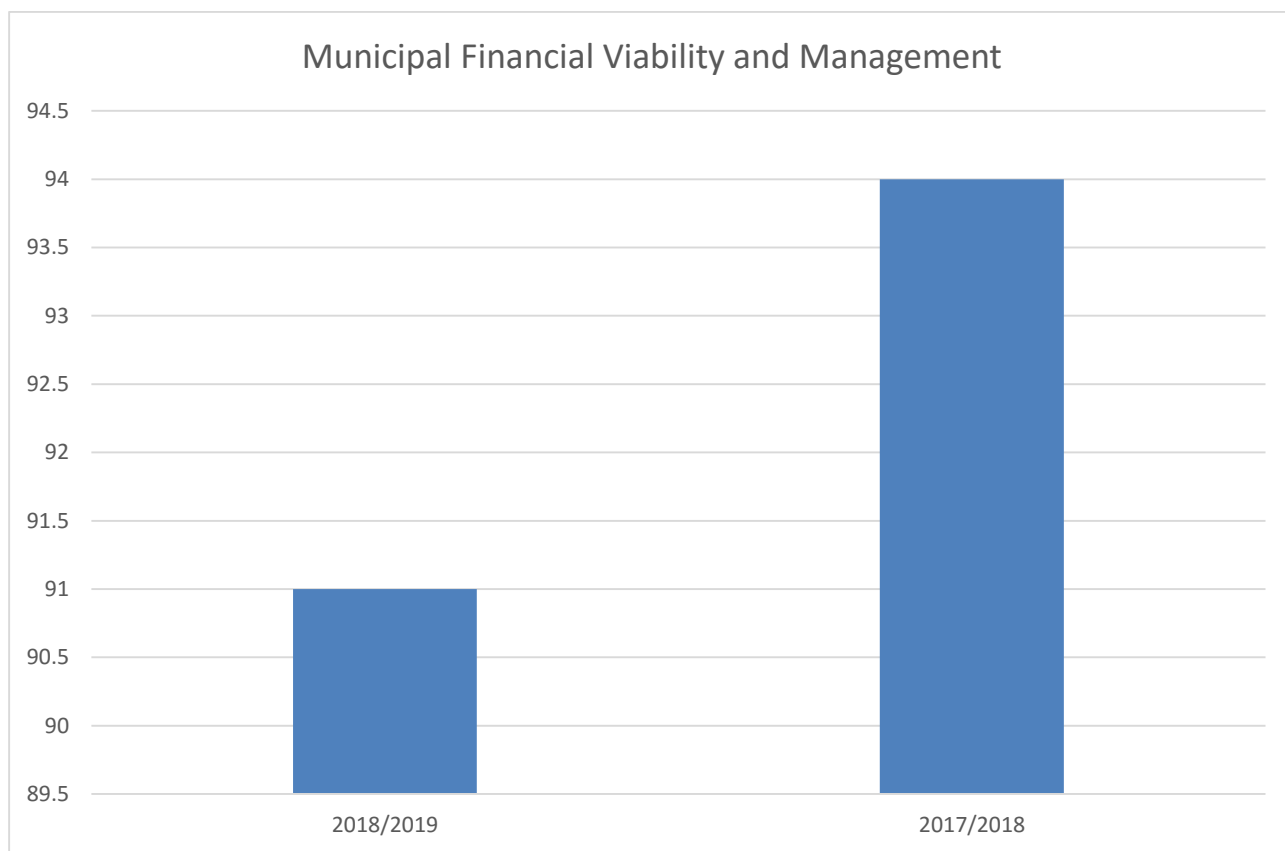
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6.3.3. Measures Taken to improve Performance

The Municipality is beginning to prioritise local economic development projects within the broader Municipal plans with the aim of encouraging local entrepreneurship and support of cooperatives.

6.4. Municipal Financial Viability and Management

- The overall score for the KPA is **91%** for 2018/2019, not down but up by **3%** from 2017/2018.



6.4.1. Performance Highlights for 2018/2019

The MLM made sure that all the statutory compliance reports were adequately adhered to in prescribed time frames. These among others involve the Annual Report, Midterm Budget Adjustment Report, and Monthly Section 71.

6.4.2. Challenges

Revenue collection remains a major challenge which dates back from the previous financial years. The percentage of non-collected current debt relating to the Municipal rates remains a challenge.

MATATIELE LOCAL MUNICIPALITY



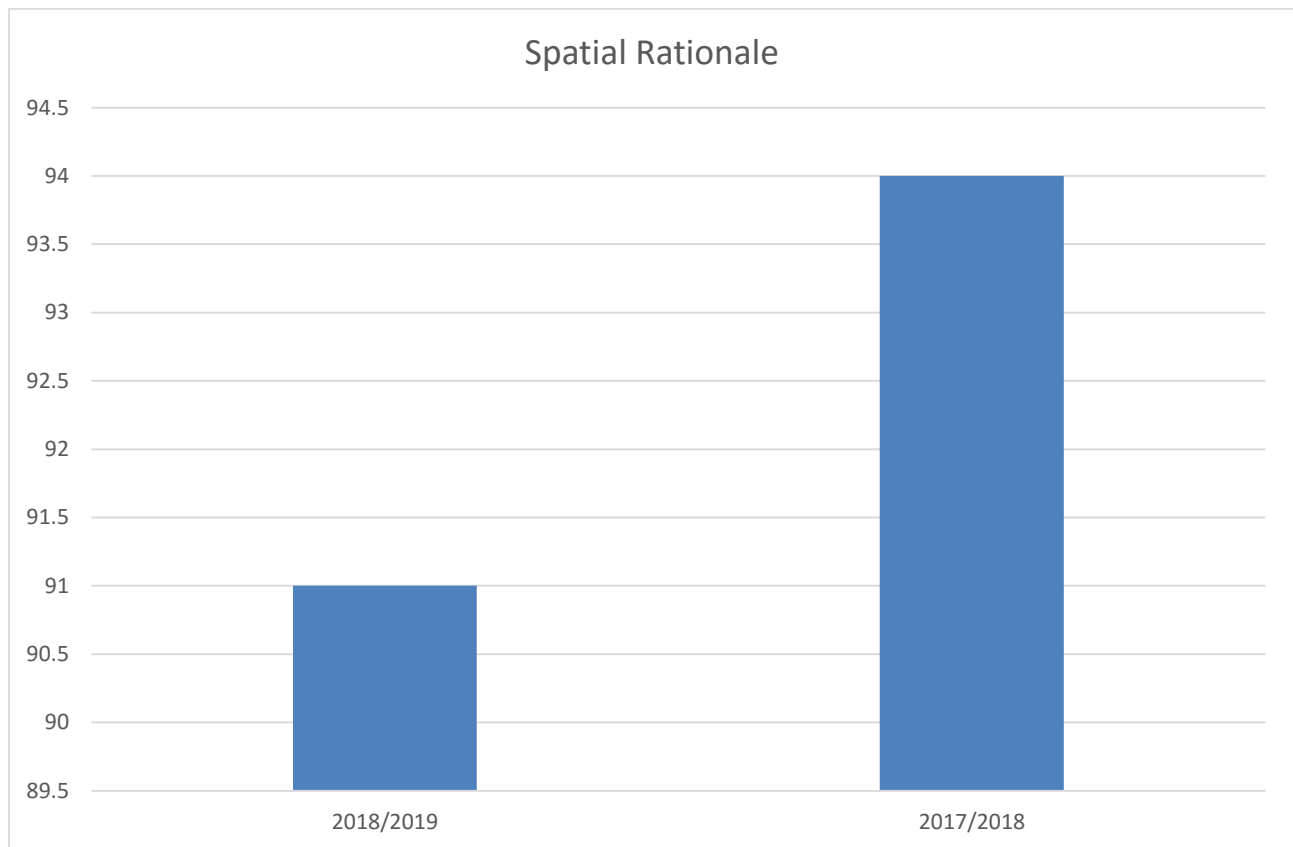
2018/2019 Annual Performance Report (APR)

6.4.3. Measures Taken to improve Performance

The Budget and Treasury Office (BTO) has already facilitated engagements with the Local business together the Rate Payers/ Association around the Municipality to find amicable ways to deal with non-payments as part of the measures for revenue enhancement.

6.5. Good Governance and Public Participation

- The overall score for the KPA is **67 %** for 2018/2019, down by **77%** from 2017/2018.



6.5.1. Performance Highlights for 2018/2019

The Municipality continues to maintain and support governance structures to facilitate information sharing, planning, decision making and policy formulation. These governance structures include amongst others, Council, Executive Committee, MPAC and Management Committees. The Municipal Audit Committee continues to provide sound guidance and advice on policies, internal control and risk management. The unit is satisfied that every effort was made to comply in all material respect with applicable legislation and policies affecting its functions.

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6.5.2. Challenges

Functionality of Ward Committees

There have been inconsistencies on sitting of ward committees in different wards of Matatiele Local municipality. Ward Committees are supposed to sit monthly and submit reports to Public Participation Unit. The report should be based on portfolios as out in the council approved Ward Operational Plan for 2018/19 Financial Period. It shall be noted that Ward Committees are paid out pocket allowance which means their allowance should be paid based on evidence provided that there was a meeting and the report submitted to that effect. The council need to enforce sitting of these meetings to ensure that effective public participation.

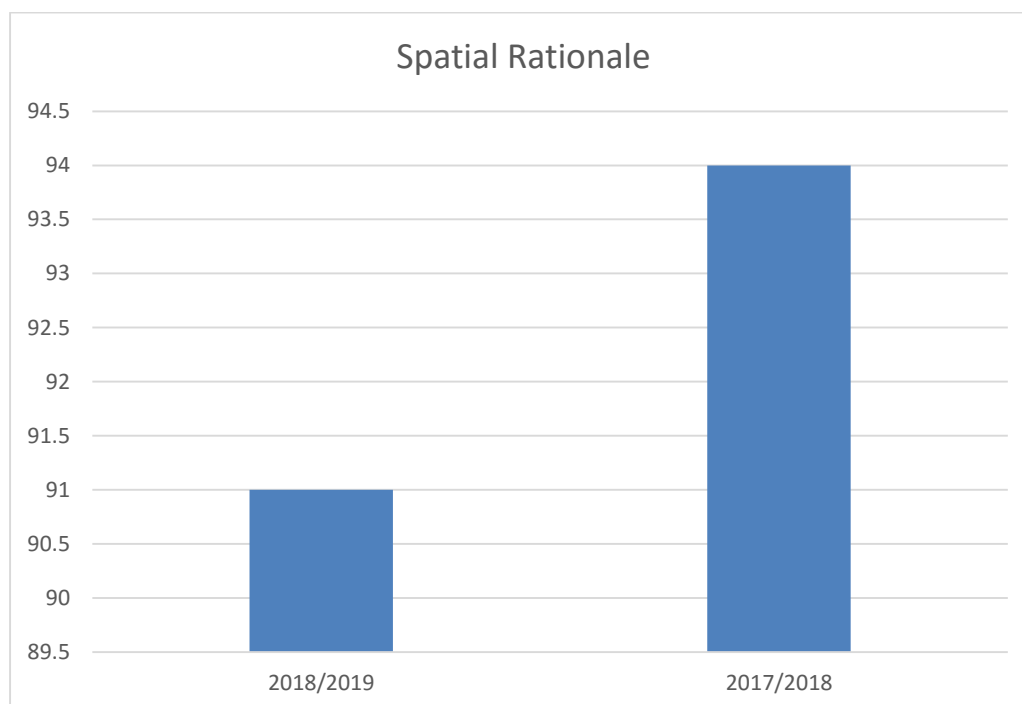
6.5.3. Measures Taken to improve Performance

The department could not establish Local Public Participation Forum as planned, it was also established that the focus should be on the effectiveness and support of ward based public participation fora. The efforts should be directed to resourcing ward for a than Local Public Participation Forum as previously planned, instead collaboration with Intergovernmental structures will be enhanced to ensure that the idea is still achieved.

The Municipality is already implementing strategies that seek to consolidate and strengthen the ward committee structures. This is done as part of deepening democracy, enhancement of planning and also to ensure that there is cross pollination of ideas that feed back to the Municipality as an institution. More plans in trying to strengthen coordinated planning in the Municipality.

6.6. Spatial Rationale

- The overall score for the KPA is **0 %** for 2018/2019, down by **44%** from 2017/2018.



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6.6.1. Performance Highlights for 2018/2019

The Municipality developed a Spatial Development Framework (SDF) in 2014, which is not SPLUMA compliant and had some gaps needed to be reviewed. A review exercise has commenced.

6.6.2. Challenges

Lack of credible planning legislation e.g. SDF and Land Use Management Scheme, non-compliance and poor law enforcement in some instances.

6.6.3. Measures Taken to improve Performance

The Planning section still requires more effort in ensuring proper coordination and planning on the implementation, review of legislation and ensuring compliance to legislation.

7. Assessment of the performance of External Service Provider

The monitoring of the service provider performance is ensured through the signing of the Service Level Agreement. It is currently being done by user department levels. The end user department is providing monthly reports to the SCM unit as well. Service providers who fail to perform are reported to SCM and the necessary action is taken including the termination of the contract or cancellation of an order.

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2018/19 ANNUAL PERFORMANCE OF EXTERNAL SERVICE PROVIDERS

LEGEND: 1 – Not meeting the standards (0-30%) 2 – Meet some of the standards (30-50%) 3 – Meet most of the standards (50-70%) 4 – Meet all the standards (70-100%)								
NAME OF SERVICE PROVIDER	SERVICE RENDERED	SET TARGET OF PERFORMANCE (2017/2018)	STATUS OF PERFORMANCE (2017/2018)	SET TARGET OF PERFORMANCE (2018/2019)	STATUS OF PERFORMANCE (2018/2019)	MEASURE TAKEN TO IMPROVE PERFORMANCE	RATING FOR CURRENT FINANCIAL YEAR	COMMENTS /RECOMMENDATIONS
DEPARTMENT : BUDGET AND TREASURY OFFICE								
UNIT: BUDGET PLANNING AND INVESTMENTS								
MUNSOFT	Financial System	Provision of municipal financial system for transacting	Good	Provision of municipal financial system for transacting	Good	N/A	4	N/A
UNIT: FINANCIAL REPORTING AND ASSETS MANAGEMENT								
Indwe Risk Services	Insurance Cover of municipal assets	N/A	N/A	Insurance of procured assets	Submitted claims are attended to.	N/A	4	N/A
Nyalambisa FS	Panel for financial management and accounting services	N/A	N/A	1. Assistance on reviewing all transactions to ensure that Vat disclosure is in compliance with Vat Act and any other relevant Vat requirements. 2. Review Vat control account. 3. Assistance and reviews on any Pay as you earn (PAYE) matters as may be required by South African Revenue Services (SARS). 4. Assistance on review and reconciliation of salaries	Implementing tasks allocations according to specifications and progress report submitted and discussed.	N/A	4	N/A

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LEGEND: 1 – Not meeting the standards (0-30%) 2 – Meet some of the standards (30-50%) 3 – Meet most of the standards (50-70%) 4 – Meet all the standards (70-100%)								
NAME OF SERVICE PROVIDER	SERVICE RENDERED	SET TARGET OF PERFORMANCE (2017/2018)	STATUS OF PERFORMANCE (2017/2018)	SET TARGET OF PERFORMANCE (2018/2019)	STATUS OF PERFORMANCE (2018/2019)	MEASURE TAKEN TO IMPROVE PERFORMANCE	RATING FOR CURRENT FINANCIAL YEAR	COMMENTS /RECOMMENDATIONS
				control accounts in the financial system and General Ledger. 5. Proper review of interface between VIP and Munsoft FS. 6. Ensure correct vat charged on accruals. 7. Review all payment vouchers to identify possible non-compliance. 8. Ensure alignment of grant withdrawals with grants register and correct vat charge. 9. Review and assistance on disclosures of contingency assets and liabilities. (test validity of each case from the Legal Cases Register and obtain legal confirmations for proper disclosures in AFS and for correct working paper file. 10. Assistance on review and reconciliation of cash and cash equivalents control accounts.				
Protea Consulting	Panel for financial management and accounting services	N/A	N/A	1. Review General Ledger (GL) to ensure that all transactions are fully compliant with mSCOA segments and to	Implementing tasks allocations according to specifications and progress report	N/A	4	N/A

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2018/2019 Annual Performance Report (APR)

LEGEND: 1 – Not meeting the standards (0-30%) 2 – Meet some of the standards (30-50%) 3 – Meet most of the standards (50-70%) 4 – Meet all the standards (70-100%)								
NAME OF SERVICE PROVIDER	SERVICE RENDERED	SET TARGET OF PERFORMANCE (2017/2018)	STATUS OF PERFORMANCE (2017/2018)	SET TARGET OF PERFORMANCE (2018/2019)	STATUS OF PERFORMANCE (2018/2019)	MEASURE TAKEN TO IMPROVE PERFORMANCE	RATING FOR CURRENT FINANCIAL YEAR	COMMENTS /RECOMMENDATIONS
				ensure no unfunded segments were utilized which could cause imbalance control accounts. 2. Proper and intensive reviews of interim financial statements to assess readiness for year-end (30 June 2019). 3. Review and align Trade Payables listing with General Ledger, reconcile with FAR. 4. Ensure balancing of Cashflow statement. 5. Assistance on Grouping and Mapping of mSCOA transactions as per segments to ensure alignment of control accounts for audit purposes. 6. Assistance on review of accounting working paper file for easy referencing in preparation of audit for Both Mid-Term financials and Annual Financial Statements. 7. Appointed for Hands on Technical expertise on preparation of AFS. 8. Staff training on Caseware utilization on mapping to ensure elimination of	submitted and discussed.			

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LEGEND: 1 – Not meeting the standards (0-30%) 2 – Meet some of the standards (30-50%) 3 – Meet most of the standards (50-70%) 4 – Meet all the standards (70-100%)								
NAME OF SERVICE PROVIDER	SERVICE RENDERED	SET TARGET OF PERFORMANCE (2017/2018)	STATUS OF PERFORMANCE (2017/2018)	SET TARGET OF PERFORMANCE (2018/2019)	STATUS OF PERFORMANCE (2018/2019)	MEASURE TAKEN TO IMPROVE PERFORMANCE	RATING FOR CURRENT FINANCIAL YEAR	COMMENTS /RECOMMENDATIONS
				misstatements on AFS disclosures and application of GRAP standards accordingly. 9. Review and assistance on all Assets Under-Construction (WIP) to ensure correct transfer to completed Assets as per relevant regulations. 10. Review and assistance on determination of useful lives per all assets categories. 11. Review and assistance on commitments register to ensure that complies with relevant guides and regulations. 12. Assistance on migration and consolidation of Fixed Assets Registers to one GRAP compliant Fixed Assets Register for year ending 30 June 2019. 13. Review and assistance of retentions accounting treatment to ensure that reconcile with Fixed Assets Register and PPE control account. 14. The tasks allocated should be executed to the full				

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LEGEND: 1 – Not meeting the standards (0-30%) 2 – Meet some of the standards (30-50%) 3 – Meet most of the standards (50-70%) 4 – Meet all the standards (70-100%)								
NAME OF SERVICE PROVIDER	SERVICE RENDERED	SET TARGET OF PERFORMANCE (2017/2018)	STATUS OF PERFORMANCE (2017/2018)	SET TARGET OF PERFORMANCE (2018/2019)	STATUS OF PERFORMANCE (2018/2019)	MEASURE TAKEN TO IMPROVE PERFORMANCE	RATING FOR CURRENT FINANCIAL YEAR	COMMENTS /RECOMMENDATIONS
				expectation as outlined in the service level agreement. Any other additional functions complementing the initial scope of work will be communicated and arrangements be made to complete all the tasks.				
Sondlo CA	Panel for financial management and accounting services	N/A	N/A	1 Technical expertise on review and reconciliation of Fixed Assets Register with General/Supplementary Valuation Rolls for all Investment Properties, Land and Buildings and Heritage Assets. (alignment of values on both FAR and GVR as effective from 01 July 2018 – the new GVR) 2 Assistance on any prior year error corrections on the values recorded in the Fixed Assets Register as may be determined before and during the audit processes. Across all classes of FAR. 3 Assistance on review of all PPE note to ensure agreements with AFS disclosures.	Implementing tasks allocations according to specifications and progress report submitted and discussed.	N/A	4	N/A

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2018/2019 Annual Performance Report (APR)

LEGEND: 1 – Not meeting the standards (0-30%) 2 – Meet some of the standards (30-50%) 3 – Meet most of the standards (50-70%) 4 – Meet all the standards (70-100%)								
NAME OF SERVICE PROVIDER	SERVICE RENDERED	SET TARGET OF PERFORMANCE (2017/2018)	STATUS OF PERFORMANCE (2017/2018)	SET TARGET OF PERFORMANCE (2018/2019)	STATUS OF PERFORMANCE (2018/2019)	MEASURE TAKEN TO IMPROVE PERFORMANCE	RATING FOR CURRENT FINANCIAL YEAR	COMMENTS /RECOMMENDATIONS
				4 Conduct annual physical verifications for all movable assets to produce a comprehensive report for disposals through auction. 5 Review of migration and consolidation of Fixed Assets Registers to test accurate conversion into financial management system.				
UNIT: SUPPLY CHAIN MANAGEMENT								
CTTRACK	Provision of tracking system for Municipal Fleet	N/A	N/A	To minimize the abuse of Municipal Assets - Procured new tags for all the vehicles	Meet most of the standards	N/A	3	N/A
UNIT: REVENUE AND EXPENDITURE								
Sunlec trading	Solar maintenance	N/A	N/A	Maintain solar systems for all indigent beneficiaries on a monthly basis	Achieved	N/A	3	N/A
Ilitha Coop	Solar maintenance	N/A	N/A	Maintain solar systems for all indigent beneficiaries on a monthly basis	Achieved	N/A	3	N/A

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LEGEND: 1 – Not meeting the standards (0-30%) 2 – Meet some of the standards (30-50%) 3 – Meet most of the standards (50-70%) 4 – Meet all the standards (70-100%)								
NAME OF SERVICE PROVIDER	SERVICE RENDERED	SET TARGET OF PERFORMANCE (2017/2018)	STATUS OF PERFORMANCE (2017/2018)	SET TARGET OF PERFORMANCE (2018/2019)	STATUS OF PERFORMANCE (2018/2019)	MEASURE TAKEN TO IMPROVE PERFORMANCE	RATING FOR CURRENT FINANCIAL YEAR	COMMENTS /RECOMMENDATIONS
Black dot JV Kano	General valuation roll and Supplementary rolls	N/A	N/A	Produce supplementary valuation roll for implementation in July 2019	Achieved	N/A	3	N/A
Credit Intel	Debt collection and tracing agents	N/A	N/A	Collect handed over debt	Achieved	N/A	3	N/A
Parallax Consulting	Smart metering and vending management	N/A	N/A	Replace old meters and manage vending system for the municipality	Achieved	N/A	2	No meter replacement was done in 2018/19 financial year. The service provider failed to transfer all the municipal prepaid electricity sales and as a result debt acknowledgement and arrangement to settle the outstanding amount has been signed.
DEPARTMENT: COMMUNITY SERVICES								
UNIT: ENVIRONMENT AND WASTE MANAGEMENT SERVICES								
PHAKAMISA	Street cleaning and Waste removal in the CBD	To clean streets and collect waste in the CBD area	To clean streets and collect waste in the CBD area	To clean, sweep streets and collect and dispose waste from the CBD area. As well as opening drains	Cleaning of streets and collect waste done in the CBD area. Initial performance was not	Engagement with the service provider, site visits, formal meeting with unit	3	Service provider was asked to use more brooms instead of rakes. Worked extra

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LEGEND: 1 – Not meeting the standards (0-30%) 2 – Meet some of the standards (30-50%) 3 – Meet most of the standards (50-70%) 4 – Meet all the standards (70-100%)								
NAME OF SERVICE PROVIDER	SERVICE RENDERED	SET TARGET OF PERFORMANCE (2017/2018)	STATUS OF PERFORMANCE (2017/2018)	SET TARGET OF PERFORMANCE (2018/2019)	STATUS OF PERFORMANCE (2018/2019)	MEASURE TAKEN TO IMPROVE PERFORMANCE	RATING FOR CURRENT FINANCIAL YEAR	COMMENTS /RECOMMENDATIONS
					satisfactory on initial appointment but has improved overtime.	Manager, staff and standing committee.		hours during the Dec period. Had regular breakdowns with the truck causing delays with waste removal from the bins. Advised to replace truck and working tools. Brooms are being used as well as rakes, rotation of both tools during the week. Drains opened were drains are not damaged.
MAHLONOLO	Street cleaning and Waste removal in the Residential area Maluti	To clean streets and collect waste, clean drains in Maluti Residential area	To clean streets and collect waste ,clean drains in Maluti Residential area	To clean, sweep streets and collect waste for disposal in the landfill site as well as clean drains in the Maluti Residential area	Cleaning and sweeping done on tarred roads. Waste collected and disposed twice a week. Cleaning of drains in Maluti Residential area	Regular engagement with the service provider, site visits, meetings with Manager and standing committee.	3	Worked well, encouraged to pick up papers daily. Drains opened and cleaned.
SOKHULU and MEGA CITY	Street cleaning and Waste removal in the Residential area Buxton Park, New Jerusalem, Njongoville Itsokolele	Cleaning and Waste removal in Njongweville, Itsokolele, North End, Buxton Park and Matatiele Residential area	Cleaning and Waste removal in Njongweville, Itsokolele, North End, Buxton Park and Matatiele Residential area	Cleaning and Waste removal in Njongweville, Itsokolele, North End, Buxton Park and Matatiele Residential area	To clean, sweep streets and collect and dispose waste as well as open drains in Njongweville, Itsokolele, North End, Buxton Park and	Continuous engagement with the service provider, site visits, meetings with Manager and standing committee	3	Asked to remove all residue after cleaning the drains immediately as residue is left on site for too long especially when done on Fridays. Streets swept and drains opened.

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LEGEND: 1 – Not meeting the standards (0-30%) 2 – Meet some of the standards (30-50%) 3 – Meet most of the standards (50-70%) 4 – Meet all the standards (70-100%)								
NAME OF SERVICE PROVIDER	SERVICE RENDERED	SET TARGET OF PERFORMANCE (2017/2018)	STATUS OF PERFORMANCE (2017/2018)	SET TARGET OF PERFORMANCE (2018/2019)	STATUS OF PERFORMANCE (2018/2019)	MEASURE TAKEN TO IMPROVE PERFORMANCE	RATING FOR CURRENT FINANCIAL YEAR	COMMENTS /RECOMMENDATIONS
					Matatiele Residential area			Complaints attended promptly.
AFRICA UNITE	Street cleaning and Waste removal in the Residential area Harry Gwala and Mountain View	To clean streets and collect waste ,clean drains in Harry Gwala and Mountain view Residential area	To clean streets and collect waste ,clean drains in Harry Gwala and Mountain view Residential area	To clean streets and collect waste, clean drains in Harry Gwala and Mountain view Residential area	To clean streets and collect waste, clean drains in Harry Gwala and Mountain view Residential area	Continuous monitoring of service provider	3	Works well, number of complaints from the community has dropped.
ANATHIRAZ	Grass cutting in Buxton Park, New Jerusalem, North end, Itsokolele residential areas	Grass cutting , cleaning; opening of drains removal of cut material	To open drains, cut grass on the verge of the street, clean the area and remove the cut material for disposal.	Grass cutting, cleaning; opening of drains removal of cut material	To open drains, cut grass on the verge of the street, clean the area and remove the cut material for disposal.	Notified the service provider. Engagements with supervisor of Anathiraz. Meeting and site visits with the owner of the company. Continuous engagement with the Ward Cllr, Department GM, Manager and Unit Supervisor.	1	Pace of the service provider was very slow, few machineries onsite. Most areas are not yet cut always a backlog due to slow pace. Residue left to be blown away in the neighbourhood before collection and disposal. Warning Notices served and Final termination served.
SETA GROUP	Grass cutting in stadiums, North end, Thandanani and Cedarville.	Grass cutting , cleaning; opening of drains , pruning of trees and removal of cut	Grass cutting, cleaning; opening of drains , pruning of trees and removal of cut	Grass cutting, cleaning; opening of drains, pruning of trees and removal of cut material in, north end, Thandanani sports fields as well as special requests from council.	To cut Grass , clean; open of drains , pruning of trees and removal of cut material in sports fields	Continuous Monitoring of service provider, engagement meeting with Ward Cllr, Department	3	Worked well, completed tasks on time.

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LEGEND: 1 – Not meeting the standards (0-30%) 2 – Meet some of the standards (30-50%) 3 – Meet most of the standards (50-70%) 4 – Meet all the standards (70-100%)								
NAME OF SERVICE PROVIDER	SERVICE RENDERED	SET TARGET OF PERFORMANCE (2017/2018)	STATUS OF PERFORMANCE (2017/2018)	SET TARGET OF PERFORMANCE (2018/2019)	STATUS OF PERFORMANCE (2018/2019)	MEASURE TAKEN TO IMPROVE PERFORMANCE	RATING FOR CURRENT FINANCIAL YEAR	COMMENTS /RECOMMENDATIONS
		material in sports fields	material in sports fields			GM, Manager and Unit Supervisor		
BATHOKOZELENI	Grass cutting in Municipal buildings and maintenance of gardens	Grass cutting , cleaning; watering of plants and planting plants, pruning of trees and removal of cut material in all Municipal buildings	Grass cutting , cleaning; watering of plants and planting plants, pruning of trees and removal of cut material in all Municipal buildings	Grass cutting , cleaning; watering of plants and planting plants, pruning of trees and removal of cut material in all Municipal buildings	To cut grass, clean; water plants and plant plants, prune trees and remove cut material in all Municipal buildings	Continuous engagements with the service provider.	3	Encouraged to water plants on a more regular basis.
ONGA TRADING	Grass cutting in Maluti	Grass cutting , cleaning; opening of drains , pruning of trees and removal of cut material in Maluti	Grass cutting , cleaning; opening of drains , pruning of trees and removal of cut material in Maluti	Grass cutting , cleaning; opening of drains , pruning of trees and removal of cut material for disposal in the landfill site, in Maluti area	Grass cutting, cleaning of; open drains , prune trees and remove cut materials in Maluti	Site visit and continuous monitoring done with the service provider	3	Works well, to open drains and clean drains on regular basis. Monthly Progress reports remain outstanding and will be obtained.
LONLY TRADING	Grass cutting in Cedarville	Grass cutting , cleaning; opening of drains , pruning of trees and removal of cut material in Cedarville	Grass cutting , cleaning; opening of drains , pruning of trees and removal of cut material in Cedarville	Grass cutting , cleaning; opening of drains , pruning of trees and removal of cut material in Cedarville	To cut grass, clean; open drains , prune trees and remove cut materials in Cedarville	Site visits and monitoring of service provider.	3	Community protest doesn't allow service provider to work in Cedarville, however he has been given similar tasks to do. Works and completes tasks as instructed. Monthly Progress reports

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LEGEND: 1 – Not meeting the standards (0-30%) 2 – Meet some of the standards (30-50%) 3 – Meet most of the standards (50-70%) 4 – Meet all the standards (70-100%)								
NAME OF SERVICE PROVIDER	SERVICE RENDERED	SET TARGET OF PERFORMANCE (2017/2018)	STATUS OF PERFORMANCE (2017/2018)	SET TARGET OF PERFORMANCE (2018/2019)	STATUS OF PERFORMANCE (2018/2019)	MEASURE TAKEN TO IMPROVE PERFORMANCE	RATING FOR CURRENT FINANCIAL YEAR	COMMENTS /RECOMMENDATIONS
								<i>remain outstanding and will be obtained.</i>
SOKHULU	Grass cutting and digging of graves in Maluti, Cedarville and Matatiele.	Grass cutting, cleaning; pruning of trees and removal of cut material and digging of graves in all 3 Cemeteries.	Grass cutting, cleaning; pruning of trees and removal of cut material and digging of graves in all 3 Cemeteries.	Grass cutting, cleaning; pruning of trees and removal of cut material and digging of graves in all 3 Cemeteries.	Grass cutting, cleaning; pruning of trees and removal of cut material and digging of graves in all 3 Cemeteries.	Continuous engagement with the service provider as well as site visits.	3	Digs graves on request had challenges with the transportation of the TLB at times making families wait longer than anticipated at the cemetery otherwise attends to complaints and requests efficiently.
MABO INDUSTRIES	Landfill site operation	Management of landfill site and waste compaction in the waste cells	Management of landfill site and waste compaction in the waste cells	Management of landfill site, waste compaction, controlling of traffic within the landfill site and general management of in the waste cells.	To compact waste on a daily basis, recording of incoming and outgoing waste and maintenance of the site	Continuous engagement with the service provider as well as site visits. No improvement from the service provider.	2	Contract commenced in November 2018. Wrong equipment brought on site, measuring of waste tonnage not done. Correct machinery to be brought to site. Does not compact waste as per the SLA. Shortage of diesel and breakdowns. Final termination letter served
UNIT: PUBLIC AMENITIES AND EPWP								

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LEGEND: 1 – Not meeting the standards (0-30%) 2 – Meet some of the standards (30-50%) 3 – Meet most of the standards (50-70%) 4 – Meet all the standards (70-100%)								
NAME OF SERVICE PROVIDER	SERVICE RENDERED	SET TARGET OF PERFORMANCE (2017/2018)	STATUS OF PERFORMANCE (2017/2018)	SET TARGET OF PERFORMANCE (2018/2019)	STATUS OF PERFORMANCE (2018/2019)	MEASURE TAKEN TO IMPROVE PERFORMANCE	RATING FOR CURRENT FINANCIAL YEAR	COMMENTS /RECOMMENDATIONS
LKG 11 CIVILS	Cleaning and Maintenance	N/A	N/A	Cleaning and maintenance of public toilets and provision of toilet paper.	Poor	Constant meetings for areas of improvement was held with the contractor	2	The project was too demanding for the Contractor and required full time commitment. There is constant engagement with service provider.
AMAMAYEZA ROADS AND EARTHWORKS	Repairs and Maintenance	N/A	N/A	Repair and maintain all contents of the Swimming Pool, supply chemicals and provision of a lifeguard.	Excellent	N/A	4	N/A
MNCEDISI WESIZWE TRADING ENTERPRISE	Cleaning, Maintenance and Toilet paper supply	N/A	N/A	Cleaning and maintenance of Public Toilets and provision of toilet paper.	Excellent	N/A	4	N/A
QHAMANI PROJECTS MANAGEMENT CC	Cleaning, Maintenance and Toilet paper supply	N/A	N/A	Cleaning and maintenance of public toilets and provision of toilet paper.	Fair	N/A	3	N/A
AMAMAYEZA ROADS AND EARTHWORKS	Cleaning and Maintenance	N/A	N/A	Cleaning and maintenance of public toilets and provision of toilet paper.	Excellent	N/A	4	N/A
MAHLEZ CONSTRUCTION AND PROJECTS	Construction	N/A	N/A	Construct the Slab and install mobile container at Lupindo SSS	Excellent	N/A	4	N/A
PERMASCORE INVESTMENT	Supply academic books	N/A	N/A	Supply 100 academic book titles	Non responsive	Delivery was initially 1 month but then extended to 2 months due to	1	N/A

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NAME OF SERVICE PROVIDER	SERVICE RENDERED	SET TARGET OF PERFORMANCE (2017/2018)	STATUS OF PERFORMANCE (2017/2018)	SET TARGET OF PERFORMANCE (2018/2019)	STATUS OF PERFORMANCE (2018/2019)	MEASURE TAKEN TO IMPROVE PERFORMANCE	RATING FOR CURRENT FINANCIAL YEAR	COMMENTS /RECOMMENDATIONS
						contractor difficulties but the contractor later withdrew the bid.		
LKG 11 CIVILZ	Supply sportsfield machinery	N/A	N/A	SUPPLY SPORTSFIELD MACHINERY AND PROTECTIVE GEAR OF 10 BRUSHCUTTERS	Non responsive and declined offer of appointment	Re-advert placed	1	Poor performance was noted by Supply Chain Management Unit
Rapzoling Supply and Delivery	Supply protective Clothing	N/A	N/A	SUPPLY UNIFORM FOR 20 UNIT EMPLOYEES (R56,368.00)	Good	N/A	3	N/A
LANDA AND AMYO PROJECTS	Supply sportsfield machinery	N/A	N/A	SUPPLY SPORTSFIELD MACHINERY AND PROTECTIVE GEAR OF 10 BRUSHCUTTERS	Excellent	N/A	4	N/A
UNIT: PUBLIC SAFETY								
Makapore	Supply and Installation of Carpet tiles and window blinds.	N/A	N/A	Supply and Installation of Carpet tiles and window blinds.	Unsatisfactory	The service provider has been made aware of his non-compliance and has promised to complete the outstanding work. Service provider promised to complete the work	2	The service provider brought in the outstanding window blinds but incorrectly cut. They promised to re-order.

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LEGEND: 1 – Not meeting the standards (0-30%) 2 – Meet some of the standards (30-50%) 3 – Meet most of the standards (50-70%) 4 – Meet all the standards (70-100%)								
NAME OF SERVICE PROVIDER	SERVICE RENDERED	SET TARGET OF PERFORMANCE (2017/2018)	STATUS OF PERFORMANCE (2017/2018)	SET TARGET OF PERFORMANCE (2018/2019)	STATUS OF PERFORMANCE (2018/2019)	MEASURE TAKEN TO IMPROVE PERFORMANCE	RATING FOR CURRENT FINANCIAL YEAR	COMMENTS /RECOMMENDATIONS
						by the week ending 12/05/2019.		
Moutloanyana Trading	Construction of disabled persons' ramps and walkway at Public Safety offices	N/A	N/A	Construction of disabled persons' ramps and walkway at Public Safety offices	Satisfactory	N/A	4	N/A
Imidayam	Partitioning of the office of Manager: Public Safety	N/A	N/A	Partitioning of the office of Manager: Public Safety	Satisfactory	N/A	4	N/A
DEPARTMENT: CORPORATE SERVICES								
UNIT: ADMIN AND COUNCIL SUPPORT								
Indingo Shading Trading	Supply the toilets maintenance She bines, Sanitize she bines liners, Spray pee safe, supply mini sanitary bags and urinal pads	N/A	N/A	Provide toilet maintenance	<i>Met all the standards.</i> The total cost was R52,870.00	N/A	4	N/A
Cleancare Kokstad	Supply low foam carpet shampoo	N/A	N/A	Supply the foam shampoo 5L, Toilet paper, Paper Towels	<i>Met all the standards.</i> The total cost was R5,764.32	N/A	4	N/A

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Ok Food Sondela	Supply the tea maintenance White Sugar, Brown sugar, Cremora, Freshpak, Ricoffy	N/A	N/A	Supply refreshments	<i>Met all the standards.</i> The total cost was R7,841.90	N/A	4	N/A
Lulenz Trading	Supply protective clothing	N/A	N/A	Supply protective clothing for 29 staff members with protective clothing	<i>Met all the standards.</i> The total cost was R170,200.00	N/A	4	N/A
Ok Food Sondela	Supply White sugar,Brown sugar,Cremora,Ricoffy	N/A	N/A	Supply tea maintenance	<i>Met all the standards.</i> The total cost was 1975,86	N/A	4	N/A
Matatiele Milk Depot	Supply coupons fresh milk for fresh milk	N/A	N/A	Supply 250 coupons for fresh milk Bottled natural water	<i>Met all the standards.</i> The total cost was 1875.00 The bottled water was cold.	N/A	4	N/A
Lulenz Trading	Supply the dectomax inject Supply the Hi Tet 120 inject Supply the Terramycin la 100ml Supply the invomec super inject	N/A	N/A	Supply dectomax inject, Tet inject, terramycin la, invomec super inject	<i>Met all the standards.</i> The total cost was R2699.50 + R750.00 + R590.00 + R590.50	N/A	4	N/A
Dotyeni Trading	Supply the 10X Big round bales	N/A	N/A	Supply the 10x big round bales	<i>Met all the standards.</i> The total cost was R5500.00	N/A	4	N/A

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Masikhisizwe Phambile Afrika	12XL mens ballkan insulated jacket 1 Large mens Balkan insulated jackets I mediums,1 large ladies jacket,1 medium mens jacket	N/A	N/A	Supply the 12 mens Balkan insulated Supply different sizes of jackets	<i>Met all the standards.</i> The total cost was R4991.00 + R9660.00	N/A	4	N/A
One Price Store	Supply the Qual Qualglo SB	N/A	N/A	Supply the Qual Qualglo SB 25L	<i>Met all the standards.</i> The total cost was R1710.00	N/A	4	N/A
UNIT: HUMAN RESOURCE MANAGEMENT								
Laduma Sport	Branded Coffee Mugs	N/A	N/A	Employee Excellency Recognition Awards – supply Branded Coffee Mugs	Good	N/A	3	N/A
LEAOOA Construction 77	Tent	N/A	N/A	Employee Excellency Recognition Awards – supply tent	Good	N/A	3	N/A
Nomakhisisi the Story Teller	Programme Director	N/A	N/A	Employee Excellency Recognition Awards – Programme Director of the day	Good	N/A	3	N/A
Aphendulwe Trading	Breakfast Fruit Pack	N/A	N/A	Employee Excellency Recognition Awards – supplied fruit pack	Good	N/A	3	N/A

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Mavebi Trading	Breakfast Fruit pack and Lunch	N/A	N/A	Employee Excellency Recognition Awards – supply Breakfast Fruit pack and Lunch	Good	N/A	3	N/A
Luyanduhlanga Trading	Breakfast Fruit pack and Lunch	N/A	N/A	Employee Excellency Recognition Awards – supply Breakfast Fruit pack and Lunch	Good	N/A	3	N/A
Sokhulu Mqabande Trading	Video Taping	N/A	N/A	Employee Excellency Recognition Awards – supply video taping	Good	N/A	3	N/A
OK Value Sondela	Water	N/A	N/A	Employee Excellency Recognition Awards – supply water	Good	N/A	3	N/A
Mangala A Communications	Provision of Sound system, Live Band, National Artist and Motivational Speaker	N/A	N/A	Employee Excellency Recognition Awards – supply Sound system, Live Band, National Artist and Motivational Speaker	Good	N/A	3	N/A
We and Sipha Trading	Decorating of the tent	N/A	N/A	Employee Excellency Recognition Awards – decorated the tent	Good	N/A	3	N/A
Lucy Collect Trading Centre	Catering Lunch	N/A	N/A	Employee Excellency Recognition Awards – provided catering	Good	N/A	3	N/A
Matat -Furniture's	Washing Machine	N/A	N/A	Employee Excellency Recognition Awards – provided the washing machine which was an award	Good	N/A	3	N/A

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National Computer College	Confidentiality Book	N/A	N/A	Staff Provisioning	Good	N/A	3	N/A
Laduma Trust	Printing of policy booklets	N/A	N/A	100 Policy booklets	Good	N/A	4	N/A
NCCMATAT	Printing Human Resources Policy Booklets	N/A	N/A	Printing Human Resources Policy Booklets	unsatisfactory	Reprint or procure the HR Policy Booklets using a different service provider.	2	Cast the net widely for competent service providers on printing services.
Wesley Pretorius and Associates	Municipal Labour Law matters	N/A	N/A	Municipal Labour Law matters	Good	N/A	4	N/A
UNISA	Training	N/A	N/A	Facilitation of training interventions	Good	N/A	3	N/A
MANCOSA	Training	N/A	N/A	Facilitation of training interventions	Good	N/A	3	N/A
ABANGUNI College of South Africa	Training	N/A	N/A	Facilitation of training interventions	Good	N/A	3	N/A
University of Stellenbosch	Training	N/A	N/A	Facilitation of training interventions	Good	N/A	3	N/A

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University of Free State	Training	N/A	N/A	Facilitation of training interventions	Good	N/A	3	N/A
Lemark Training and Development	Training	N/A	N/A	Facilitation of training interventions	Good	N/A	3	N/A
Summat Institute	Training	N/A	N/A	Facilitation of training interventions	Good	N/A	3	N/A
Khanyisani Training Academy	Training	N/A	N/A	Facilitation of training interventions	Good	N/A	3	N/A
Kimmru	Training	N/A	N/A	Facilitation of training interventions	Good	N/A	3	N/A
Maluti Aphofung	Training	N/A	N/A	Facilitation of training interventions	Good	N/A	3	N/A
Port Elizabeth Traffic College	Training	N/A	N/A	Facilitation of training interventions	Good	N/A	3	N/A
Limpopo Traffic College	Training	N/A	N/A	Facilitation of training interventions	Good	N/A	3	N/A

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Kemstone Driver Academy	Training	N/A	N/A	Facilitation of training interventions	Good	N/A	3	N/A
Lyceum College	Training	N/A	N/A	Facilitation of training interventions	Good	N/A	3	N/A
Environmental and Rural Solutions CC	Training	N/A	N/A	Facilitation of training interventions	Good	N/A	3	N/A
National School of Government	Training	N/A	N/A	Facilitation of training interventions	Good	N/A	3	N/A
Prospen Africa	Training	N/A	N/A	Facilitation of training interventions	Good	N/A	3	N/A
Emerge Conferencing	Training	N/A	N/A	Facilitation of training interventions	Good	N/A	3	N/A
Silulo Ulutho Technologies	Training	N/A	N/A	Facilitation of training interventions	Good	N/A	3	N/A
Lavender Sky Investment	Training	N/A	N/A	Facilitation of training interventions	Good	N/A	3	N/A

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Local Government SETA	Support	N/A	N/A	Facilitation of training interventions	Good	N/A	3	N/A
Services SETA	Training	N/A	N/A	Facilitation of training interventions	Good	N/A	3	N/A
Sebata Municipal Solutions	Training	N/A	N/A	Facilitation of training interventions	Good	N/A	3	N/A
MISA	Training	N/A	N/A	Facilitation of training interventions	Good	N/A	3	N/A
MAZASA MANAGEMENT CONSULTING	Counselling sessions for employee	N/A	N/A	Employee assistance and wellness services	Good	N/A	3	N/A
LUJA PRODUCTIONS	Sound system	N/A	N/A	Wellness day event – supply sound system	Sound system did not work and then we had to organize a second one.	Report on performance will be submitted to the Supply Chain Management Unit	1	N/A
TANKIMZWA CATERING AND CONSTRUCTION	Catering	N/A	N/A	Wellness day event – supply catering	Employees complained that the food were not enough	Report on performance will be submitted to the Supply Chain Management Unit	1	N/A

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SIPHAMSOPHI TRADING	TENT	N/A	N/A	Wellness day event – supply the tent	Good	N/A	Good	Wellness day event
ZAMAGAMBU TRADING	BREAKFAST	N/A	N/A	Wellness day event – supply breakfast	Bad because the supplier was supposed to supply fruit packs rapped or packed for each individual but that was not done instead there was a shortage.	Report on performance will be submitted to the Supply Chain Management Unit	1	N/A
MATATIELE MILK DEPOT	SUPPLIED WATER	N/A	N/A	Wellness day event – supplied water	Good	N/A	3	N/A
NANDIPHELO TRADING ENTERPRISE	CATERING	N/A	N/A	Wellness day event – supplied catering	Employees complained that the food were not enough	Report on performance will be submitted to the Supply Chain Management Unit	1	N/A
FREESTYLE PROMOTIONS	PROMOTIONAL MATERIAL FOR WELLNESS DAY	N/A	N/A	Wellness day event – supplied promotional material	Good	N/A	3	N/A
DONISH PLASTICS CC	PROMOTIONAL MATERIAL FOR WELLNESS DAY	N/A	N/A	Wellness day event – supplied promotional material	Good	N/A	3	N/A

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MLAMBO GROOVES	SOUND SYSTEM	N/A	N/A	Wellness day event – supplied sound system	Good	N/A	3	N/A
MAZASA MANAGEMENT CONSULTING	Employee assistance and wellness services	N/A	N/A	Provide Employee assistance and wellness services	Satisfactory	N/A	3	N/A
ADVENTUROUS STEWARDS	Team building services	N/A	N/A	Team building services	Satisfactory	N/A	3	N/A
NOMJOLI DEALS CC	SUPPLY OF POLICY HANDBOOKS	100 Policy handbooks for Human Resources and HR related Policies to be delivered.	100 Policy handbooks for Human Resources and HR related Policies were delivered on 13 July 2018. <i>Policy handbooks delivered did not meet the requirements.</i>	N/A	N/A	N/A	1	Books had to be re-ordered during 2018/2019.
UNIT: ICT								
Munsoft	Provision of Financial System	N/A	N/A	To provide 24/7 to all financial transactions in compliance with mSCOA regulations	Most standards are met except the integration with VIP	Met with service provider to address issues pertaining to VIP integration	3	Further engagement to facilitate integratopm

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SAGE-VIP	Provision of Human Capital System	N/A	N/A	To provide 24/7 access to human resource information	Most standards are met except the integration with FMS	Met with service provider to address issues pertaining to MUNSOFT integration	3	None
Khanya Africa	Provision of Electronic Document and Records Management System	N/A	N/A	Installation and configuration of predefined workflows within the EDRMS	The EDRMS is installed, records being scanned, workflows are configured	N/A	4	None
VodaCom	Provision of voice and mobile data	N/A	N/A	100% uptime and response to all incidents	The 100% uptime was not achieved in some instances where network was problem	Held meetings to	3	Vodacom must improve their network structure
Telkom	Provision on internet, telephones and virtual private network	N/A	N/A	99.99% uptime on provision in internet, telephone and VPNS	Telkom services are not stable in, time and again the network cuts	Looking into having an alternative	3	The municipality need an alternative internet line
Cwepheshe computer solutions	Installation of surveillance cameras	N/A	N/A	100% resolution to all incidents pertaining to surveillance camera	100% of all requested were resolved as and when logged	N/A	4	None
Kokstad copiers	Provision of printing services at BTO and Corporate Services	N/A	N/A	100% uptime and response to all incidents	100% of all requested were resolved as and when logged	N/A	4	None
Aloe	Provision of Print Services at Registry and Traffic	N/A	N/A	100% uptime and response to all incidents	100% of all requested were resolved as and when logged	N/A	4	None

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CoreTalk	Provision of Bulk Messaging	N/A	N/A	100% uptime and response to all incidents	100% of all requested were resolved as and when logged	N/A	4	None
IDAS	Development of ICT Strategy and Master Systems Plan	N/A	N/A	Development of ICT Strategy and Master Systems Plan	The ICT Strategy and Master Systems Plans are developed and adopted by council	N/A	4	None
Dimension Data	Provision of emailing management and continuity service	N/A	N/A	100% uptime and response to all incidents	100% uptime was achieved	N/A	4	None
MaxiTec	Provision of municipality website	N/A	N/A	100% uptime and response to all incidents	100% uptime was achieved	N/A	4	None
UNIT: PUBLIC PARTICIPATION								
Mavebi Trading	Catering	N/A	N/A	Catering	Good	N/A	4	To use their services in the near future
Dream team	Catering	N/A	N/A	Catering	Good	N/A	4	N/A
Nketjwane	Catering	N/A	N/A	Catering	Good	N/A	4	N/A

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Xolani Mahlaya	Catering	N/A	N/A	Catering	Good	N/A	4	N/A
Tankimzwa Trading	Catering	N/A	N/A	Catering	Good	N/A	4	N/A
Tsa Maphanda	Catering	N/A	N/A	Catering	Good	N/A	4	N/A
Harvey World	Accommodation	N/A	N/A	Accommodation	Good	N/A	4	N/A
Ukhanye travels	Accommodation	N/A	N/A	Accommodation	Good	N/A	4	N/A
Matatiele furnishers	Riffle of 3 9kg gas cylinders	N/A	N/A	Riffle of 3 9kg gas	Good	N/A	4	N/A
Dream team trading	Catering 30 people	N/A	N/A	Catering	Good	N/A	4	N/A
Harvey world travel	Accommodation for Khoadinyana and Stewart	N/A	N/A	Accommodation	Good	N/A	4	N/A

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Harvey world travel	Accommodation for Karabelo and vengeni	N/A	N/A	Accommodation	Good	N/A	4	N/A
Mthimkhulu trading	Catering for initiation forum meeting	N/A	N/A	Catering	Good	N/A	4	N/A
Ukhanye travels	Accommodation for Khoadinyana and Stewart	N/A	N/A	Accommodation	Good	N/A	4	N/A
Mlambo groove and cocktail	1pa system and 2 tv screens 74 cm	N/A	N/A	Pa system and 2 screens	Good	N/A	4	N/A
Nud branch	15o by etui accreditation cards with clips	N/A	N/A	Supplying 15o accreditation cards	Good	N/A	4	N/A
Ukhanye travels	Accommodation for Mokiti and Karabelo	N/A	N/A	Accommodation	Good	N/A	4	N/A
Tsa Maphinda trading	Catering for 18 lunch parks	N/A	N/A	Catering	Good	N/A	4	N/A
Harvey world travel	Accommodation for Mr. Ntai Sello	N/A	N/A	Accommodation	Good	N/A	4	N/A

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Ukhanye travels	Accommodation for Mr. Ntai Sello	N/A	N/A	Accommodation	Good	N/A	4	N/A
Mavembi trading cc	Catering for people (breakfast)	N/A	N/A	Catering	Good	N/A	4	N/A
Harvey world travel	Accommodation	N/A	N/A	Accommodation	Good	N/A	4	N/A
Harvey world travel	Accommodation for Khoadinyana and Stewart	N/A	N/A	Accommodation	Good	N/A	4	N/A
Matatiele furnishers	Filling of 2 9kg gas	N/A	N/A	Filling of 9kg gas	Good	N/A	4	N/A
Ngcangaye tshidiso	Transporting netball players	N/A	N/A	Transport	Good	N/A	4	N/A
Uni-tsounds	1 pa system +4 card less mics and music	N/A	N/A	Pa system	Good	N/A	4	N/A
DEPARTMENT : ECONOMIC DEVELOPMENT AND PLANNING								

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UNIT: DEVELOPMENT PLANNING								
Complan town and regional planners	Planning and survey of Matatiele and Cedarville residential and commercial development	N/A	N/A	Submission of COE to MPT Submission of COE to Deeds Office Undertake necessary studies for township establishment projects	Still awaiting study reports from service provider	None	2	These are on-going projects although they have not yet approved by MPT subject to submission of studies by the service provider
Tshani consulting	Planning and survey of Cedarville residential development	N/A	N/A	Submission of additional information for approval by Municipal Planning Tribunal(MPT) The resubmission of project was presented to MPT)- however the main concern was infrastructure capacity (by ANDM) –need to engage ANDM in terms of confirmation to MPT for capacity and approval of extension of Environmental Authorisation by Department of Economic Development, Environmental Affairs and Tourism(DEDEAT)	Additional information (studies) was requested by MPT for approval of the projects Service provider was due to table to MPT on 26 May,2019 but it was postponed	MPT meetings were held in 21/June,2019 for presentation of the project- additional information from ANDM for infrastructure capacity	2	These are on-going projects although they have not yet approved by MPT due to additional information, environmental authorization and infrastructure capacity requested by MPT
UNIT: IDP								

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Raoanyane (PTY) LTD	Catering services	N/A	N/A	Provide morning tea for IDP Representative forum	Completed	N/A	3	The catering service was of good standard for that capacity of a meeting.
Mavebi Trading	Catering services	N/A	N/A	Provide lunch for IDP Representative forum	Completed	N/A	3	The catering service was of good standard for that capacity of a meeting.
Matatiele Sondela cc	Grocery Vouchers	N/A	N/A	Grocery Vouchers for outreach	Completed	N/A	3	All grocery items needed were available
Garden court Umhlanga	Accommodation and conference for the strategic planning session	N/A	N/A	Accommodation and conference for the strategic planning session	Completed	N/A	3	Facilities met our standards
Laduma Sports	Men's and Women soft shell Embroided Jackets for the Strategic Planning Session	N/A	N/A	Embroided Jackets for the Strategic Planning Session	Complete	N/A	3	Service provider delivered the good services
UNIT:LED								
Maphumulo and Sons Scrape Metal and Construction	Supply and delivery of fencing material and agricultural inputs	N/A	N/A	Supply and delivery of fencing material and agricultural inputs	Completed	N/A	3	N/A

MATATIELE LOCAL MUNICIPALITY



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Pro-Active Public Services College	Training of SMMEs in Supply Chain Management	N/A	N/A	Training of SMMEs in Supply Chain Management	Completed	N/A	4	N/A
Debeza Holdings	Supply and delivery of building material	N/A	N/A	Supply and delivery of building material	Completed	N/A	3	N/A
Boikokobetso Business Enterprise	Supply and delivery of arts and crafts material	N/A	N/A	Supply and delivery of arts and crafts material	Completed	N/A	3	N/A
Letotomana Training	Training of SMMEs in trademark and branding	N/A	N/A	Training of SMMEs in trademark and branding	Completed	N/A	3	N/A
Urban Development Economists	Review of Matatiele LED Strategy	N/A	N/A	Review of Matatiele LED Strategy	Completed	N/A	3	N/A
Cwaninga Consulting	Development of a Business Plan for Fresh Produce market	N/A	N/A	Development of a Business Plan for Fresh Produce market	Completed	N/A	3	N/A
Mabo Industries	Development of Forestry Feasibility Study	N/A	N/A	Development of Forestry Feasibility Study	Completed	N/A	3	N/A
Lorenzo Training	Supply and delivery of protective clothing	N/A	N/A	Supply and delivery of protective clothing	Completed	N/A	3	N/A

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OG Media	Supply and delivery of Tourism Indaba Stand	N/A	N/A	Supply and delivery of Tourism Indaba Stand	Completed	N/A	3	N/A
CMC Corporate Clothing	Supply and delivery of Tourism Indaba promotional material	N/A	N/A	Supply and delivery of Tourism Indaba promotional material	Completed	N/A	3	N/A
Intombi Trading	Supply and delivery of Tourism Indaba Gifts and Promotional material	N/A	N/A	Supply and delivery of Tourism Indaba Gifts and Promotional material	Completed	N/A	3	N/A
Mavebi Cc	Catering for Tourism Indaba 2019	N/A	N/A	Catering for Tourism Indaba 2019	Completed	N/A	3	N/A
Maphumulo and Sons Scrape Metal and Construction	Supply and delivery of fencing material and agricultural inputs	N/A	N/A	Supply and delivery of fencing material and agricultural inputs	Completed	N/A	3	N/A
DEPARTMENT : INFRASTRUCTURE SERVICES								
UNIT: ELECTRICITY								

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RPS Ilangabi (Consultant)	Professional Services, Design, Project and facilities Management.	N/A	N/A	Prepare designs and Project Management by 30 June 2019	Designs were prepared and Project Management was done by 30 June 2019	N/A	3	The Consultant meet the desired Tagets.Designs were submitted in time and the projects were all executed on time.
ODG Technologist (Consultant)	Professional Services, Design, Project and facilities Management.	N/A	N/A	Prepares designs and Project Management by 30 June 2019	Designs were prepared and Project Management was done by 30 June 2019	N/A	3	The Consultant meet the desired Targets
A1 Electrical (Contractor)	Electrification of Palmaville #2 (Ward 7)	N/A	N/A	Connect 236 Households in Palmaville #2 by 30 June 2019	236 Households were connected in Palmaville #2 by 30 June 2019	N/A	3	N/A
Sibusisiwe Electricals (Contractor)	Electrification of kwaMatias and Goxa (Ward 5 and 7)	N/A	N/A	Connect 354 House Holds in kwaMatias and Goxa by 30 June 2019	354 House Holds were connected in kwaMatias and Goxa by 30 June 2019	N/A	3	N/A
Rock Powerline (Contractor)	Electrification of Enkungwini #2 (Ward 18)	N/A	N/A	Connect 140 Households in Enkungwini by 30 June 2019	140 Households were connected in Enkungwini by 30 June 2019	N/A	3	N/A
Rock Powerline (Contractor)	Electrification of Black Diamond (Ward 26)	N/A	N/A	Connect 107 Households in Black Diamond by 30 June 2019	107 Households were connected in Black Diamond by 30 June 2019	N/A	3	N/A

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Igoda jv Nonsa (Contractor)	Electrification of Nice Field and Mateleng (Ward 14)	N/A	N/A	Connect 350 Households in Nice Field and Mateleng by 30 June 2019	350 Households were connected in Nice Field and Mateleng by 30 June 2019	N/A	3	N/A
Igoda jv Nonsa (Contractor)	Electrification of Khotlong and Tsitsong (Ward 03)	N/A	N/A	Connect 371 Households in Khotlong and Tsitsong by 30 June 2019	371 Households were connected in Khotlong and Tsitsong by 30 June 2019	N/A	3	N/A
SNR Electrical (Contractor)	Electrification of Mohapi (Ward 13)	N/A	N/A	Connect 290 Households in Mohapi by 30 June 2019	290 Households were connected in Mohapi by 30 June 2019	N/A	3	N/A
UNIT: HUMAN SETTLEMENT AND BUILDING CONTROL								
Transtruct Building and Civil Contractor	Construction of Matatiele offices and Council Chambers	N/A	N/A	Brickwork Plastering Windows Roofing Lanscaping	Brickwork, Plastering, Roofing, Windows and Landscaping	N/A	3	N/A
Debeza Holdings	Painting LED Kitchen and Boardroom	N/A	N/A	Painting	Completed painting	N/A	4	N/A
Adelfoi Construction and Projects	Replacing burned out lights – LED,BTO,SCM,M AIN Offices	N/A	N/A	Replace burned out lights	Completed replacing lights	N/A	4	N/A

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King Simthe	Refurbishing Cedarville Hostel	N/A	N/A	Refurbish Cedarville Hostel	Project Complete	N/A	4	N/A
Amahlavule	Cemetery Guardhouse renovations	N/A	N/A	Renovate guardhouse	Project Complete	N/A	4	N/A
RLM Trading	Main Office Plumbing	N/A	N/A	Main Office Plumbing	Project Complete	N/A	4	N/A
Zimndela PTY (LTD)	Electricity upgrade of Community Halls and Pre-Schools	N/A	N/A	Community Halls and Pre-Schools electricity upgraded	Project Complete	N/A	3	N/A
Thabomomo Construction	Upgrade of Mahangwe Sport field	N/A	N/A	Upgrade of Mahangwe Sport field	Upgrade of Sport field underway	Incorrect grass seeds planted	2	Correct seeds to be planted in order to achieve required results
Adelfoi Construction	Upgrade of Cedarville electrical works	N/A	N/A	Cedarville electrical works	Project complete	N/A	4	N/A
UNIT: PROJECTS, OPERATIONS AND MAINTANANCE								
SDM Consulting Engineer	Professional services	N/A	N/A	Monitoring and supervision	Monitored and supervised	N/A	3	N/A

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Ziinzame Consulting Engineers	Professional Services	N/A	N/A	Monitoring and supervision	Monitored and supervised	N/A	3	N/A
Umpisi Engineers	Professional Services	N/A	N/A	Monitoring and supervision	Monitored and supervised	N/A	3	N/A
Tshawe Infrastructure Technologies	Professional Services	N/A	N/A	Monitoring and supervision	Monitored and supervised	N/A	3	N/A
Phunga Consulting Engineers	Professional Services	N/A	N/A	Monitoring and supervision	Monitored and supervised	N/A	3	N/A
Molelo Consulting Engineers	Professional Services	N/A	N/A	Monitoring and supervision	Monitored and supervised	N/A	3	N/A
Mabona Civils and Plant Hire	Construction	N/A	N/A	Complete importing of material for layer works. Complete steel fixing and formwork for base slab	Completed importing of material for layer work. Completed steel fixing and formwork	N/A	3	N/A
Manong Construction and Projects	Construction	N/A	N/A	Complete 500m of construction of wearing course	Completed 500m of construction of wearing course	N/A	3	N/A
Civil Elements	Construction	N/A	N/A	Complete laying of storm water pipes	90% completed of storm water laying	N/A	3	N/A

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AmaCwele Building and Civils	Construction	N/A	N/A	Steel fixing for base slab	steel fixing for base slabs Completed	N/A	3	N/A
Incline and decline	Construction	N/A	N/A	Steel fixing for base slab	Steel delivered to site.	N/A	3	N/A
Kuyazanywa Construction	Construction	N/A	N/A	Pouring concrete for piers and abutments	Completed pouring concrete for piers and abutments.	N/A	3	N/A
DEPARTMENT : OFFICE OF THE MUNICIPAL MANAGER								
UNIT: COMMUNICATIONS AND SPECIAL PROGRAMMES UNIT								
Pondo News	Mayor's advertorial	NA	NA	To publish mayor's advertorial (service delivery update)	Completed	NA	4	Satisfactory
Informer Newspaper	Mayor's advertorial	NA	NA	To publish mayor's advertorial (service delivery update)	Completed	NA	4	Satisfactory
Fever Newspaper	Mayor's advertorial	NA	NA	To publish mayor's advertorial (service delivery update)	Completed	NA	4	Satisfactory

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Nopoint Trading Enterprise	Lunch for IGR meeting	NA	NA	To provide catering for IGR Forum meeting	Completed	NA	2	Not satisfactory
Tiso Black Star	Online newspaper subscription	NA	NA	To provide online newspaper subscriptions	Completed	NA	4	Satisfactory
Dipepelwane Trading and Projects	Lunch for LCF meeting	NA	NA	To provide catering for Local Communicators Forum meeting	Completed	N/A	2	Not satisfactory
Luandi Media	Newsletter	NA	NA	Completed	Completed	N/A	4	Satisfactory
Matatiele Furnishers	Gas refill for Communications Action Plan review workshop	NA	NA	To refill gas for Communications Action Plan review workshop	Completed	N/A	4	Satisfactory
Luja Productions	PA system for Communications Action Plan review workshop	NA	NA	To provide sound system services for Communications Action Plan review workshop	Completed	N/A	4	Satisfactory
Madlaleneni Trading	Laundry services for municipal table clothes and wall banners	NA	NA	To provide laundry services for municipal table clothes and wall banners	Completed	N/A	4	Satisfactory
Dlambulo's Pride	Catering for Communications Action Plan review workshop	NA	NA	To provide catering for Communications Action Plan review workshop	Completed	N/A	3	Not satisfactory

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Xolani Mahlaya Trading	Catering for Communications Action Plan review workshop	NA	NA	To provide catering for Communications Action Plan review workshop	Completed	N/A	2	Did not meet some of the standards
Uhuru Online	Facilitation of Communications Action Plan review workshop	NA	NA	To provide facilitation services for Communications Action Plan review workshop	Completed	N/A	4	Satisfactory
Matatiele Milk Depot	Still water bottles for Communications Action Plan review workshop	NA	NA	To supply still water bottles for Communications Action Plan review workshop	Complete	N/A	4	Satisfactory
The Voice of Matat Community Radio	Live Broadcasts	NA	NA	To provide live broadcast and radio slots	Complete	N/A	2	Did not meet some of the standards
Alfred Nzo Community Radio	Live Broadcasts	NA	NA	To provide live broadcast and radio slots	Complete	N/A	2	Did not meet some of the standards
Alfred Nzo Community Radio	Live Broadcasts	NA	NA	To provide live broadcast and radio slots	Complete	N/A	2	Did not meet some of the standards
Pondo News	Budget Speech	NA	NA	To publish mayor's budget speech and State of the Municipality Address	Completed	NA	2	Did not meet some of the standards
Informer Newspaper	Budget Speech	NA	NA	To publish mayor's budget speech and State of the Municipality Address	Completed	NA	4	Satisfactory

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Iso Newspaper	Budget Speech	NA	NA	To publish mayor's budget speech and State of the Municipality Address	Completed	NA	4	Satisfactory
Thembumbuso trading	Lunch for Local AIDS Council	NA	NA	To provide catering for Local AIDS Council	Completed	N/A	4	Satisfactory
Kgonang enterprises	Lunch for Disability Meeting	NA	NA	To provide catering for Disability meeting	Completed	N/A	4	Satisfactory
Yolisa Trading	Lunch for Deaf awareness Campaign	NA	NA	To provide lunch for Deaf awareness campaign	Completed	N/A	4	Satisfactory
Abasebuhleni trading	Lunch for blind awareness campaign	NA	NA	To provide catering for blind awareness campaign	Completed	N/A	4	Satisfactory
Big sky	Lunch for Disability meeting	NA	NA	To provide catering for Disability meeting	Completed	N/A	4	Satisfactory
Luyanduhlanga	Lunch for Disability day	NA	NA	To provide catering for Disability Day	Completed	N/A	4	Satisfactory
Uni Sounds Production	PA System for Designated group strategy	NA	NA	To provide PA System services for designated group strategy	Completed	N/A	4	Satisfactory

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Mahlakoana Trading	Two toilets for World AIDS Day	NA	NA	To provide to toilets for World AIDS Day	Completed	N/A	4	Satisfactory
Soul food	Lunch for Silukhanyo Homebase care training	NA	NA	To provide catering for Silukhanyo Home-based care training	Completed	N/A	4	Satisfactory
Tsebo Ramatseliso trading	Lunch for World AIDS Day	NA	NA	To provide catering for World AIDS Day	Completed	N/A	4	Satisfactory
Shelby General Construction	Generator for World AIDS Day	NA	NA	To provide catering for World AIDS Day	Completed	N/A	4	Satisfactory
Monanabela Health and Safety	Lunch for Local AIDS Day	NA	NA	To provide catering for Local AIDS Council	Completed	N/A	4	Satisfactory
Mboqoka	Transported People Living With Disabilities to blind awareness Campaign	NA	NA	To transport People Living With Disabilities to Blind awareness Campaign	Completed	N/A	4	Satisfactory
Monanabela Health and Safety	Lunch for Disability Day	NA	NA	To provide catering for Disability Day	Completed	N/A	4	Satisfactory
Abasebuhleni	Lunch for Blind awareness campaign	NA	NA	To provide catering for Blind awareness Campaign	Completed	N/A	1	Not Satisfied

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Ukhanye travels	Accommodation 3 Officials for HIV policy Conference	NA	NA	To provide Accommodation of 3 Officials for HIV Policy Conference	Completed	N/A	4	Satisfactory
Harvey world	Accommodation of 3 officials for attended Certificate Ceremony for PWDs in Kind Williams Town	NA	NA	To provide accommodation for 3 officials to the Certificate Ceremony in King Williamstown	Completed	N/A	4	Satisfactory
Aphendulwe	Lunch for Sixolile Support group training	NA	NA	To provide catering for Sixolile support group training	Completed	N/A	4	Satisfactory
Thembumbuso trading	Lunch for Civil Society Forum Meeting	NA	NA	To provide catering for Civil Society forum meeting	Completed	N/A	4	Satisfactory
Ncebazakhe	Lunch for Local AIDS Council	NA	NA	To provide catering for Local AIDS Council	Completed	N/A	4	Satisfactory
Sondela	Voucher for Sixolile Support group working tools	NA	NA	To buy working tools for Sixolile Support group	Completed	N/A	4	Satisfactory
Sondela	Voucher for Silukhanyo Home based care	NA	NA	To buy working tools for Silukhanyo Home based care	Completed	N/A	4	Satisfactory
Aphendulwe	Lunch for Disability Forum meeting	NA	NA	To provide catering for disability forum meeting	Completed	N/A	4	Satisfactory

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Ukhanye	Accommodation of 3 officials in King Williams Town (transported PWDs to Enoch Sontonga)	NA	NA	To Accommodate 3 officials in King Williams Town	Completed	N/A	4	Satisfactory
Sokalima trading enterprise	Lunch packs	NA	NA	Provide Lunch packs	80% completed	Confirmation and follow up calls	3	Supplier delivered according to specification and on time
Mlambo groove and cocktail	Design and supply of budget infographics and budget summary	NA	NA	Design and supply of budget infographics and budget summary	75% completed	Confirmation and follow up calls	3	Supplier delivered according to specification and on time
Mlambo groove and cocktail	Design, print and supply of poster invitation and Facebook banner for SOMA	NA	NA	Design, print and supply of poster invitation and Facebook banner for SOMA	75% completed	Constantly monitoring progress on design	3	Supplier delivered according to specification and on time
Lucy Collect training Centre construction caterin	Catering for 200 VIP	NA	NA	Catering for 200 VIP	85% completed	Confirmation and follow up calls	3	Supplier delivered according to specification and on time
Sizukisamahle trading enterprise	Fruit packs	NA	NA	Fruit packs	75% completed	Confirmation and follow up calls	3	Supplier delivered according to specification and on time
Luyanduhlanga trading	Stage decor	NA	NA	Provide Stage decor	85% completed	Confirmation and follow up calls	3	Supplier delivered according to specification and on time

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Beelyn consulting	Fruit packs	NA	NA	Fruit packs	75% completed	Confirmation and follow up calls	3	Supplier delivered according to specification and on time
Botle Batle Kgale PTY (LTD)	Supply and deliver 2 pole tent	NA	NA	Supply and deliver 2 pole tent	85% completed	Confirmation and follow up calls	3	Supplier delivered according to specification and on time
Tholwana Tsaganya	Stage mat for half the Marquee and ablution facilities	NA	NA	Supply Stage mat for half the Marquee and ablution facilities	75% completed	Confirmation and follow up calls	3	Supplier delivered according to specification and on time
Evotec technology	PA system	NA	NA	Supply PA system	90% completed	Confirmation and follow up calls	3	Supplier delivered according to specification and on time
Sisasesonke trading	Design and supply of advertising billboards	NA	NA	Supply Design and supply of advertising billboards	90% completed	Confirmation and follow up calls and liaising with service provider	3	Supplier delivered according to specification and on time
Go Big events and protection services	Supply of Marquee tent	NA	NA	Supply of Marquee tent	40% completed	Confirmation and follow up calls	3	Supplier did not meet the requirement of specification.
Laduma trading	Design and supply of branding material	NA	NA	Design and supply of branding material	99% completed	Confirmation and follow up calls and liaising with service provider	3	Supplier delivered according to specification and on time

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UNIT: COMPLIANCE AND LEGAL SERVICES								
Matthew Francis Attorneys	LEGAL SERVICE	To defend the Municipality in the following matters: Matatiele Municipality Golf Club Diko Van De Merve/ MLM TCN Architects / MLM MKHIZE MINNING /MLM Soul Good /MLM	All these matters are on pleading stage	To defend the Municipality in the following matters: - Matatiele Municipality Golf Club - Diko Van De Merve/ MLM - TCN Architects / MLM - MKHIZE MINNING /MLM - Soul Good /MLM	All the cases are on pleading stage	N/A	4	N/A
Luzipo attorneys	LEGAL SERVICES	To defend the Municipality in the Matter of – 1. begin Africa/ MLM 2. Two sisters/ MLM	The two matters are on pleading stage	To defend the Municipality in the Matter of – 1. begin Africa/MLM 2. two sisters/ MLM	The two matters are on pleading stage	N/A	4	N/A

MATATIELE LOCAL MUNICIPALITY



2018/2019 Annual Performance Report (APR)

LEGEND: 1 – Not meeting the standards (0-30%) 2 – Meet some of the standards (30-50%) 3 – Meet most of the standards (50-70%) 4 – Meet all the standards (70-100%)								
NAME OF SERVICE PROVIDER	SERVICE RENDERED	SET TARGET OF PERFORMANCE (2017/2018)	STATUS OF PERFORMANCE (2017/2018)	SET TARGET OF PERFORMANCE (2018/2019)	STATUS OF PERFORMANCE (2018/2019)	MEASURE TAKEN TO IMPROVE PERFORMANCE	RATING FOR CURRENT FINANCIAL YEAR	COMMENTS /RECOMMENDATIONS
Wesley and Pretorius Attorneys	LEGAL SERVICES	To defend the Municipality in the Matter of Mbali Mbuyazi and others	Matter was set down for arbitration	To defend the Municipality in the Matter of Mbali Mbuyazi and others	On arbitration stage	N/A	3	N/A
Jafta inc	Legal services	To defend the Municipality in the Matter of Matubatuba and Matshoba/ MLM	The matter was finalized at the labour court	To defend their appeal at the labour appeal court	The matter is still on pleading stage	N/A	4	N/A
Ntshulana Attorneys	Legal Services	To defend the Municipality in the Matter of - Moshoeshoe MLM	The matter is still on pleading stages	To defend the Municipality	The matter is still on pleading stages	Email was sent requesting progress reports	2	This attorney is not cooperating when it comes to submitting reports
UNIT: INTERNAL AUDIT								
Rakoma and Associates Inc	Internal Audit Services (Consulting)	N/A	N/A	To conduct information systems audit (applications and general controls reviews) for the 2018/2019 financial year as per the approved risk based Annual Audit Plan.	Rakoma and Associates Inc conducted both reviews as per the approved annual audit plan 18/19. Reports were presented to Management and Audit Committee on the 26 April 2019.	Not applicable	4	Rakoma and Associates Inc under quoted hence they are unable to perform all their duties as per SLA their contract ends on the 30 th March 2020.

MATATIELE LOCAL MUNICIPALITY



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NAME OF SERVICE PROVIDER	SERVICE RENDERED	SET TARGET OF PERFORMANCE (2017/2018)	STATUS OF PERFORMANCE (2017/2018)	SET TARGET OF PERFORMANCE (2018/2019)	STATUS OF PERFORMANCE (2018/2019)	MEASURE TAKEN TO IMPROVE PERFORMANCE	RATING FOR CURRENT FINANCIAL YEAR	COMMENTS /RECOMMENDATIONS
UNIT: MONITORING and EVALUATION AND RISK SERVICES								
IGS Solutions	e-PMS Support	N/A	N/A	Availability of an electronic system to Upload information on the ePMS	<i>Meet all of the standards.</i> Uploading PMS information on the System was done for the period 1 July 2018 up until the contracted ended on 31 January 2019.	N/A	4	N/A
Matatiele Milk Depot	Spring Water Supply for the Ordinary Council Meeting held on 30 July 2018	N/A	N/A	Supply 100 500ml bottles of Spring Bottled natural water	<i>Meet all of the standards.</i> The total cost was R575.00 The bottled water was cold.	N/A	4	N/A
Binita Dry Cleaners	Dry cleaning table cloths for the Ordinary Council meeting held on 30 July 2018	N/A	N/A	Provide dry cleaning services of 38 table cloths	<i>Meet all of the standards.</i> The total cost was R1,520.00 Table cloths were dry cleaned and ironed	N/A	4	N/A
Matatiele Furnishers	Gas Refill	N/A	N/A	Refill of 2 Gas Cylinders	<i>Meet all of the standards.</i> The total cost was R430.00 Both Cylinders were refilled	N/A	4	N/A
Matatiele Furnishers	Gas Refill	N/A	N/A	Refill of 3 Gas Cylinders	<i>Meet all of the standards.</i> The total cost was R699.00	N/A	4	N/A

MATATIELE LOCAL MUNICIPALITY



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NAME OF SERVICE PROVIDER	SERVICE RENDERED	SET TARGET OF PERFORMANCE (2017/2018)	STATUS OF PERFORMANCE (2017/2018)	SET TARGET OF PERFORMANCE (2018/2019)	STATUS OF PERFORMANCE (2018/2019)	MEASURE TAKEN TO IMPROVE PERFORMANCE	RATING FOR CURRENT FINANCIAL YEAR	COMMENTS /RECOMMENDATIONS
					All 3 Cylinders were refilled			
Binita Dry Cleaners	Dry cleaning table cloths for the Ordinary Council meeting of 29 October 2018	N/A	N/A	Provide dry cleaning services of 14 table cloths	<i>Meet all of the standards.</i> The total cost was R560.00 Table cloths were dry cleaned and ironed	N/A	4	N/A
Matatiele Milk Depot	Spring Water Supply for the Ordinary Council Meeting held on 29 October 2018	N/A	N/A	Supply 100 500ml bottles of Spring Bottled natural water	<i>Meet all of the standards.</i> The total cost was R483.00 The bottled water was cold.	N/A	4	N/A
Matatiele Milk Depot	Spring Water Supply for the Special Council meeting of 13 December 2018	N/A	N/A	Supply 100 500ml bottles of Spring Bottled natural water	<i>Meet all of the standards.</i> The total cost was R420.00 The bottled water was cold	N/A	4	N/A
Matatiele Milk Depot	Spring Water Supply for the Ordinary Council meeting of 29 January 2019	N/A	N/A	Supply 200 500ml bottles of Spring Bottled natural water	<i>Meet all of the standards.</i> The total cost was R1,099.40 The bottled water was cold	N/A	4	N/A
Binita Dry Cleaners	Dry cleaning table cloths for the Ordinary Council meeting of 29 January 2019	N/A	N/A	Provide dry cleaning services of 05 table cloths	<i>Meet all of the standards.</i> The total cost was R200.00 Table cloths were dry cleaned and ironed	N/A	4	N/A

MATATIELE LOCAL MUNICIPALITY



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NAME OF SERVICE PROVIDER	SERVICE RENDERED	SET TARGET OF PERFORMANCE (2017/2018)	STATUS OF PERFORMANCE (2017/2018)	SET TARGET OF PERFORMANCE (2018/2019)	STATUS OF PERFORMANCE (2018/2019)	MEASURE TAKEN TO IMPROVE PERFORMANCE	RATING FOR CURRENT FINANCIAL YEAR	COMMENTS /RECOMMENDATIONS
Binita Dry Cleaners	Dry cleaning table cloths for the Ordinary Council meeting of 28 March 2019	N/A	N/A	Provide dry cleaning services of 40 table cloths	<i>Meet all of the standards.</i> The total cost was R,1600.00 Table cloths were dry cleaned and ironed	N/A	4	N/A
Matatiele Milk Depot	Spring Water Supply for the Ordinary Council meeting of 28 March 2019.	N/A	N/A	Supply 200 500ml bottles of Spring Bottled natural water	<i>Meet all of the standards.</i> The total cost was R1,046.50 The bottled water was cold	N/A	4	N/A
Mahlakwana Trading	Trestle Tables for Special Council meeting of 30 May 2019.	N/A	N/A	Supply 30 Trestle Tables	<i>Meet all of the standards.</i> The total cost was R2,850.00	N/A	4	N/A